

**EASTTOWN TOWNSHIP BOARD OF SUPERVISORS  
BUSINESS MEETING MINUTES OF JANUARY 19, 2016**

The January 19, 2016 Business Meeting took place in the Township meeting room at 566 Beaumont Road, Devon and was called to order at 7:02 pm. Supervisors present included: Christopher D. Polites, Chairman; James W. Oram, Jr., Vice-chairman; Marc J. Heppe, Betsy Fadem, and Fred Pioggia. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, Assistant Township Manager; Dave Obzud, Police Chief; Kate Jones, Administrative Coordinator; and Andrew D. H. Rau, Esquire, Township Solicitor.

**MINUTES**

Mr. Heppe noted a redundancy in the January 4, 2016 Meeting Minutes under vacancy appointments. On motion by Mrs. Fadem, seconded by Mr. Heppe, the amended minutes of the organizational meeting and the regular business meeting of January 4, 2016 were unanimously approved.

**ANNOUNCEMENTS**

Chairman Polites announced that the Board had met in executive session prior to the meeting to discuss legal and personnel matters and will meet after the meeting to discuss personnel matters.

The Board of Supervisors will hold a public hearing on Wednesday, February 3 at 7 pm at the Beaumont Elementary School located 575 Beaumont Road to consider and possible adopt the draft Devon Center Overlay Ordinance.

The following public meetings will be held at the Township Building: Comprehensive Plan Task Force on Monday, January 25, 6:30 pm; Parks and Recreation on Monday, January 25, 7 pm; and the next Board of Supervisors meeting on February 1, 7 pm.

The following public meeting will be held at the Easttown Library (720 First Ave, Berwyn): Library Board on Wednesday, January 20, 7 pm.

For more information about any of these announcements, please visit [www.easttown.org](http://www.easttown.org).

## **LIST OF BILLS**

On motion by Mr. Oram, seconded by Mr. Heppe, the Board unanimously approved payment of \$279,451.78 a total of Warrants (\$173,744.61) and Payroll (\$105,707.17), date ending January 14, 2016.

## **SUPERVISOR LIAISON REPORTS**

Mr. Oram updated the Board regarding the Historical Commission. The Commission continues to work on tying the historic resource related township ordinances to an itemized list and official Chester County map for future potential amendments by the Township.

Mr. Pioggia updated the Board regarding the Municipal Authority and a potential bond refunding, which will be covered by Dan Fox, Township Manager, under New Business Item C. In addition, he added, the Municipal Authority has been reviewing a potential draft ordinance for grease trap cleaning enforcement.

Mrs. Fadem noted that the Comprehensive Task Force met on January 14, 2016 to discuss the differences between an "issue based" and "standard" Comprehensive Plan, and the Task Force will continue to work towards an "issue based" Plan. Its next meeting will be on January 25, 2016 and is open to the public.

## **DEPARTMENTAL REPORTS**

### **Fire Companies**

Mr. John Beatty and Mr. Michael Baskin were in attendance to give reports for the Paoli and Berwyn Fire Companies respectively.

### **Police**

Chief Obzud was in attendance to give reports for the Police Department. Of note, was a letter received by a member of the public thanking an officer for helping her elderly husband pump gas during a cold weather event?

## **NEW BUSINESS**

### **LD 108; 26 Main Ave Amended – Final Land Development**

Mr. Briggs updated the Board on this project. The Land Development Application was received on December 16, 2015. This Application amends the previous Land Development Plan that was conditionally approved by the Board on October 7, 2013 and proposes the construction of a new single-family detached dwelling in the general location of the recently demolished single-family detached dwelling. The Planning Commission reviewed this application on January 5, 2016 and recommended

that the Board considers approving the Plan subject to the conditions listed in its January 13, 2016 letter prepared by Buckley Brion McGuire & Morris LLP.

On a motion made by Mrs. Fadem, and seconded by Mr. Pioggia, the Board approved Land Development Application 108 for 26 Main Avenue, subject to the following conditions:

1. That the Applicant complies with the outstanding comments in the following Township Consultant review letters with the exceptions/clarifications referenced in the Township Planning Commission's January 13, 2016 recommendation letter:
  - Township Engineer Review Letter dated December 18, 2015.
  - Township Landscape Architect Review Letter dated December 18, 2015.
  - Township Transportation Engineer Review Letter dated December 18, 2015, except that the Applicant does need to provide additional right-of-way along the Main Avenue frontage.
  - Township Zoning Officer Review Memorandum dated December 22, 2015
2. The Applicant shall comply with Township permitting and development requirements, including but not limited to, execution of final land development agreements and financial security, and permit applications.
4. The Applicant shall reimburse the Township for all outstanding fees and charges incurred by the Township in processing and considering the Subdivision and Land Development Application, including but not limited to legal, engineering, and consulting review fees.
5. The proposed use and development, and intensity thereof, shall be consistent with the information and materials presented at tonight's public meeting.

#### **Resolution 2016-08; Chester County Hazard Mitigation Plan**

On March 15, 2010, the Board passed Resolution 03.15.10 adopting the Chester County 2010 Multi-jurisdictional Hazard Mitigation Plan (Plan) as the official Hazard Mitigation Plan of the Township. The purpose of this Plan is to reduce the impact of disasters through hazard mitigation in an effort to lower losses to life, property, and the environment. Under the federal Disaster Mitigation Act of 2000, Chester County is required to update the Plan as a condition for receiving federal grant assistance post disaster.

Chester County has updated the Plan, which has been approved by the Federal Emergency Management Agency (FEMA) and adopted by the Chester County Commissioners. The mitigation action items identify

items that the Township, as well as all other County municipalities, may wish to consider to help implement this Plan.

Chester County requests that the Township pass Resolution 2016-08, Chester County 2015 Multi-jurisdictional Hazard Mitigation Plan. By passing Resolution 2016-08, the Township is not bound to implement the Plan's mitigation action items. The passing the Resolution does, however, make the Township eligible to receive hazard mitigation grant money in the event of disaster.

On a motion made by Mr. Oram, and seconded by Mr. Heppe, the Board unanimously approved Resolution 2016-08 adopting the Chester County 2015 Multi-jurisdictional Hazard Mitigation Plan as the official Hazard Mitigation Plan of the Township.

### **Refunding Opportunity; Series of 2011**

Mr. Fox introduced this item to the Board, which he had already discussed with the Easttown Municipal Authority at its meeting on January 12, 2016. If a motion is made by the board to proceed, Township staff will begin the application to refund the Easttown Township Municipal Authority's Bond Series 2011 with Bond Series 2016. The next step would be for the Board to consider approval of a Parameters Guaranty and Ordinance at its regular board meeting on February 1, 2016.

On a motion by Mr. Oram, and seconded by Mr. Heppe, the Board unanimously approved Township staff to proceed with the Easttown Municipal Authority's Series of 2011 Bond Refunding.

### **Contract; IT Consultant**

On December 7, 2015, the Easttown Township Technology Team made a recommendation to the Board that it consider placing \$67,000 in the 2016 Budget to allow Omega Systems Consultants, Inc. to migrate the Township's information technology into its cloud based platform. The Board agreed with the recommendation, but asked Staff to check references and, if they were positive, to prepare a Service Agreement in a form acceptable to the Township Solicitor for the Board's consideration to approve. The Technology Team contacted three references and they all had positive things to say about Omega Systems Consultants, Inc.

On a motion made by Mrs. Fadem, and seconded by Mr. Oram, the Board unanimously authorized the Township Manager to execute the Master Service Agreement, including Smart Host Exon Work Assignment and Firewall and Thin Client Quote, with Omega Systems Consultants, Inc.

### **Contract; Website Content Management Provider**

Kate Jones updated the Board at on this project. At its meeting on December 7, 2015, the Board authorized staff to enter into a contract with and initiate project development with CivicPlus for a new website content management system. The finalized contract has been deemed satisfactory by the Solicitor.

On a motion made by Mr. Heppe, and seconded by Mrs. Fadem, the Board unanimously authorized Dan to execute the contract with CivicPlus.

### **Volunteer Boards; Appointments**

Ms. Jones presented the board with the resumes of potential appointees to vacancies on Township volunteer boards.

On a motion made by Mrs. Fadem, seconded by Mr. Oram, the Board unanimously appointed Buck Buchanan, Stacey Ballard, and Peter Motel each to a two year term of the Citizens Advisory Committee and Larry Wood, Esq. as a one-year term alternate on the Zoning Hearing Board.

### **Dedication; Winfield Road**

Mr. Briggs introduced this item to the Board. On February 3, 2003, the Board approved The Hills Group 8-lot Residential Subdivision (Winfield Subdivision). According to the Subdivision and Land Development Agreement, the Developer can finalize installation of public improvements and then offer for dedication those improvements after 50% of the lots are developed. Since construction of five of the eight lots is complete (62%) and one lot is under construction with the final two lots going through the Township Permit process, the Developer seeks dedication of the roads and sanitary sewers.

All public improvements have been installed and found to be acceptable by the Township Engineer and Public Works Director, except for the final wearing course of Winfield Road. It was agreed that since construction of the remaining three lots could negatively impact the final wearing course, the Developer would pay the Township \$55,000 so it could install the final wearing course at a time that it feels is most appropriate.

The Deed of Dedication for Winfield Road and Widened Portions of Fairfield Road and South Waterloo Road and the Deed of Dedication for Sanitary Easement and Sewer Lines are acceptable to the Township Engineer and Township Solicitor.

On a motion made by Mrs. Fadem, and seconded by Mr. Heppe, the Board unanimously accepted the Deed of Dedication for Winfield Road and Widened Portions of Fairfield Road and South Waterloo Road and the Deed of Dedication for Sanitary Easement and Sewer Lines.

### **OLD BUSINESS**

None

## **PUBLIC FORUM**

Kate Scanlon, of 220 Dorset Avenue, stated that she is in favor of the Devon Yards proposal but requested that Dorset Avenue be considered in any future traffic studies due to potential speeding.

Jenifer Braccos, of 1005 Derwydd Lane, stated that she and her neighbors, some of whom had signed a distributed petition, are in favor of a crosswalk to the north of the intersection of Beaumont and Newtown Roads, leading to Beaumont Elementary School. After staff stated that Newtown Road is PennDOT owned road, Mrs. Fadem noted, having experience on the Tredyffrin-Easttown School District Board, that this road has also been deemed a hazardous road by the School District and children are bused rather than encouraged to cross at that area as pedestrians. She added that she will follow up with the School District to determine why there is a pathway from the school property heading out towards Newtown Road.

## **ADJOURNMENT**

The meeting adjourned at 8:42 pm.

Respectfully submitted,

Kate Jones  
Assistant Township Secretary