

EASTTOWN TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING MINUTES OF FEBRUARY 16, 2016

The February 16, 2016 Business Meeting took place in the Township meeting room at 566 Beaumont Road, Devon and was called to order at 7:00 pm. Supervisors present included: Christopher D. Polites, Chairman; James W. Oram, Jr., Vice Chairman; Marc J. Heppe, Betsy Fadem, and Fred Pioggia. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr. AICP, Assistant Township Manager; Dave Obzud, Police Chief; Kate Jones, Administrative Coordinator; and Andrew D. H. Rau, Esquire, Township Solicitor.

MINUTES

On motion by Mrs. Fadem, and seconded by Mr. Pioggia, the minutes of the regular business meeting of February 1, 2016 were unanimously approved.

ANNOUNCEMENTS

Chairman Polites announced that the Board met in executive session prior to the meeting to discuss legal and personnel matters.

The Board of Supervisors will hold a public hearing on Thursday, February 18 at 7 pm at the Beaumont Elementary School located 575 Beaumont Road to consider and possibly adopt the draft Devon Center Overlay Ordinance.

The following public meetings will be held at the Township Building: Parks and Recreation on Wednesday, February 17, 7 pm; Comprehensive Plan Task Force on Monday, February 22, 6:30 pm; Planning Commission on Tuesday, March 1, 6:30 pm workshop and 7 pm regular meeting; and the next Board of Supervisors meeting on March 7, 7 pm.

The following public meeting will be held at the Easttown Library (720 First Ave, Berwyn): Library Board on Wednesday, February 17, 7 pm.

For more information about any of these announcements, please visit www.easttown.org.

LIST OF BILLS

On motion by Mr. Oram, seconded by Mrs. Fadem, the Board unanimously approved payment of \$649,458.08, a total of Warrants (\$523,072.33) and Payroll (\$126,385.75), date ending February 12, 2016.

SUPERVISOR LIAISON REPORTS

Mr. Oram introduced the Board to a renovation proposal on the Class One Historic Resource single family home, 259 Foxall Lane, in the Township, which was reviewed by the Historic Commission at its meeting on February 10, 2016. The proposal was well received and the Commission unanimously recommended that it proceed to the Planning Commission for further review. Mr. Oram stated that the applicant and her architect assembled a high quality plan very much in keeping with the scope, materials, and period details of the existing structure.

Mr. Pioggia stated that the Hilltop House Subcommittee met on February 8, 2016, and he presented the Subcommittee with a proposed scope of work for the exterior, interior, and grounds.

Mrs. Fadem stated that the three new appointees to the Citizens Advisory Committee attended the meeting on February 10, 2016, and received an orientation. The Committee also discussed the Township audit.

Mr. Polites told the Board that he and Mr. Fox plan on attending the upcoming Library Board meeting on February 17, 2016. He added that the Township is working on an effort to attend more community events and be more accessible to the public.

DEPARTMENTAL REPORTS

Planning and Zoning

Mr. Briggs updated the Board on four projects in his department, include a subdivision proposal at 435 Beaumont Road, a sketch land development plan at 4 Midland Avenue, a Zoning Hearing Board application at St. Monica's Roman Catholic Church, and a Class One Historic Resource Zoning Permit at 259 Foxall Lane.

Police

Chief Obzud presented his 2015 annual report and there was praise from the entire board regarding the quality of the report and the achievements of the Department.

Mr. Polites and Mr. Oram noted that they were pleased by the ongoing high level of training and education the Officers receive. In addition, Mr. Oram praised the collective community programs that the Department either administers or has joined, including its Youth Aid Panel and the Chester County Accident Reconstruction and Emergency Response Teams. He added that, in 2016, Lieutenant Albee will attend the Federal Bureau of Investigation academy and Detective Seshier is training with the Drug Enforcement Agency.

NEW BUSINESS

Resolution 2016-09; 2205 White Horse Road – Sewer Planning Module

Mr. Briggs updated the Board on the progress of this project. On December 7, 2015, the Board conditionally approved the Final Minor Subdivision Plan to allow the subdivision of one residential lot into three single-family lots, with one lot being a flag lot. Condition #1 of the Township Solicitor's Notice of Final Minor Subdivision Plan Approval Letter dated December 16, 2016 states, "Applicant shall comply with the Township Engineer's review letter dated November 19, 2015." Comment #8 of the Township Engineer's review letter states, "A Sewage Facilities Planning Module should be provided for approval by the Chester County Health Department and PA DEP."

The Applicant is in the process of preparing the Sewage Facilities Planning Module for submission to the Chester County Health Department and Pennsylvania Department of Environmental Protection (PA DEP). The Applicant has received Planning Module signatures from the Township Planning Commission, Chester County Planning Commission, and the Chester County Health Department. What remains to be completed before the Planning Module can be submitted to PA DEP is the Board's adoption of Resolution 2016-09 for Plan Revision for New Land Development. The Township Engineer has reviewed the Planning Module and recommends that the Board adopts Resolution 2016-09 and authorize the Township Manager to complete and sign Resolution 2016-09 and the Transmittal Letter for Sewage Facilities Planning Module and Checklist.

On a motion by Mrs. Fadem, and seconded by Mr. Heppe, the Board unanimously adopted Resolution 2016-09 for Plan Revision for New Land Development and authorized the Township Manager to complete and sign the Resolution, Transmittal Letter, and Checklist.

Ordinance; Cable Franchise Agreement Advertisement

Mr. Rau introduced this project to the Board. The Franchise Agreement has been finalized after negotiation with Comcast of Pennsylvania, LLC and adopting an ordinance, authorizing the Township to enter into this agreement, is the final step in the process. First, the Board must consider authorizing Township staff to advertise the proposed draft ordinance.

Michael Baskin, of 714 Berwyn Avenue, discussed his perspective of the proposed agreement with the Board. First, he stated that the agreement is for fifteen years, which in this field is a very long time because the technology evolves and can become outdated very quickly. Second, he suggested that the Township request HDTV display, in addition to standard display, as part of the public access channel agreement. Mr. Rau thanked Mr. Baskin for his input and told the Board that he would look into the requests further to and update the Board at a future meeting, and that the ordinance can still be advertised pending an update to the draft Franchise Agreement.

On a motion made Ms. Fadem, and seconded by Mr. Oram, the Board unanimously authorized Township staff to advertise a draft ordinance, authorizing the entering into a cable franchise agreement granting a nonexclusive franchise to Comcast of Pennsylvania, LLC to construct, install, maintain, extend, and operate a cable communications system in the Township.

Website Survey

Mr. Fox and Ms. Jones discussed the process of designing a new website with the Board.

OLD BUSINESS

Louise Story, of 2060 Buttonwood Road, requested a progress report regarding the Township's review of plowing operations. Mr. Fox responded that the third party contractor has made significant steps both in staffing and equipment to prevent any future errors in plowing and de-icing support.

PUBLIC FORUM

None

ADJOURNMENT

The meeting adjourned at 8:12 pm.

Respectfully submitted,

Kate Jones
Assistant Township Secretary