

EASTTOWN TOWNSHIP

EASTTOWN CITIZENS ADVISORY COMMITTEE MEETING MINUTES

Easttown Township Building, Berwyn, PA

January 11, 2016

Attendees: Kevin Melich, Tom McGurk, Gregg Ridge, Chris Polites, Jim Oram, Betsy Fadem and Alessandra Nicolas

Meeting was called to order at 6.15pm.

- Jim Oram announced that he is stepping down as a Board of Supervisor liason to ECAC. Betsy Fadem will now join.
- TylerTech did not come out in December due to being in an accident. However, he will be out February 3 and 4, 2016.
 - Betsy and Chris will be there throughout the day with Jason Feterson.
 - We are awaiting a scope of work as well as a deliverable from TylerTech, prior to the February appointment. As part of the deliverable, we need to see have a gap plan. This is the plan between the audit and where we want to be.
 - Ask TylerTech to provide a high level implementation plan.
 - Findings from this consultant will be presented to the BoS
 - Once findings are determined, Dan Fox will put an implementation plan together with a timeline.
- Chris, Tom and Alessandra recapped the Hilltop House Committee purpose.
 - This is an ad hoc temporary committee to decide how best to move forward. Once the decision is made, it will be up to Park and Rec to manage implementation.
 - There are two Phases to the work:
 - Phase 1: Capital Plan (projects, costs, timeline, space, personnel)
 - Phase 2: Revenue Structure
- We discussed the 3 additional ECAC members to be voted in at the next BoS meeting:
 - Stacey Ballard
 - Buck Buchanan
 - Peter Motel
- ECAC would like to have created a Financial Snapshot. This is a one page template that can show residents how the Township is doing by being posted on the website.
- Kevin and Tom spoke about creating a level of formality by establishing a Resolution Process in the Enabling Resolution. This would allow a more formal process for ECC to raise a red flag to the BoS.

The date for the next meeting is February 8, 2016 at 6.15pm. The meeting was adjourned at 8pm.

Respectfully submitted,

Alessandra H. Nicolas, Recording Secretary of ECAC