

**Easttown Township Municipal Authority  
Business Meeting Minutes of the Meeting of July 12, 2016**

Mr. Burnett called the meeting to order at 7:00 pm with Authority members: Douglas Burnett, Todd Pohlig, C. Richard Morsbach, A. John May, Kevin McCauley, Martin J. Cappelletti, and Kim Reynolds present. Staff present: Gary Bernhard, Directory of Public Works & Authority Administrator and Fred Pioggia, Supervisor Liaison.

**MINUTES**

Motion by Mr. Reynolds, seconded by Mr. Morsbach, and carried unanimously to approve the regular meeting minutes of June 14, 2016.

**BUSINESS**

**ENGINEER'S REPORT  
July 12, 2016 Meeting**

**1. Miscellaneous Projects (5080.65)**

➤ Flow Reporting:

- VFSA Meter Reading Report: Prepared report for May 2016 flows, and transmitted same to VFSA. **Action Item:** ARRO will continue to prepare monthly VFSA Meter Reading Reports.
- EMA Flow Reports: Prepared reports for May 2016 flows for discussion at Authority meeting. **Action Item:** ARRO will continue to prepare monthly flow reports.

**2. Newtown Pump Station Upgrade (5080.27)**

- The maintenance period for the General Contractor ends 7/15/16. **Action Item:** ARRO has coordinated with Public Works Director to have punchlist developed and issued in advance of end of maintenance period.

**3. Daylesford Pumping Station Upgrade (5080.46)**

- Application for Payment No. 5 from the General Contractor is included in the meeting packets. **Action Item:** Authority to consider approval of payment application in bill payment portion of the Agenda
- Application for Payment No. 4 from the Electrical Contractor is included in the meeting packets. **Action Item:** Authority to consider approval of payment application in bill payment portion of the Agenda

**4. Berwyn Pumping Station Upgrade (5080.48)**

- The General Contractor has addressed all items included in the end of maintenance period punchlist.

**5. Sharps Woods Gravity Main Replacement (5080.51)**

- Submitted additional requested information to PADEP. Awaiting issuance of permits.

- All necessary easements are in place.
  - Project is slated to be publicly bid 3rd quarter 2016.
- 6. Maintenance, Repair and Emergency Response (5080.55)**
- Director of Public Works Report:
    - **Daylesford Drainage Area:**
      1. No scheduled repair work at this time
    - **Berwyn Drainage Area:**
      1. No scheduled repair work at this time
    - **Saybrook Drainage Area:**
      1. No scheduled repair work at this time
- 7. Sanitary Sewer System Televising (5080.57)**
- Director of Public Works Report:
    - **Daylesford PS Drainage Area:**
      1. No scheduled televising, cleaning or repair work.
    - **Berwyn PS Drainage Area:**
      1. No scheduled televising, cleaning or repair work.
    - **Saybrook PS Drainage Area:**
      1. No scheduled televising, cleaning or repair work.
- 8. Sewer System Operations**
- Director of Public Works Report:
    - June 2016 PMI (Preventative Maintenance Inspection).
      - 1. Saybrook Pump Station:**
        - Wet Well: *No action has been taken at this time.*
        - Valve Pit: *No action has been taken at this time.*
      - 2. Spring Knoll Pump Station:**
        - *No maintenance items at this time.*
      - 3. Devon Hunt Pump Station:**
        - *No maintenance items at this time.*
      - 4. Exeter Pump Station:**
        - *No maintenance items at this time.*
      - 5. Newtown Pump Station:**
        - *No maintenance items at this time.*
      - 6. Berwyn Pump Station:**
        - Pump #2 VFD: The voltage has been adjusted and the faulting out on transfer/retransfer of electrical power has been corrected under warranty.
        - Pump #3: Is scheduled to be removed and repaired under warranty.
      - 7. Daylesford Pump Station:**
        - *No inspection is taken at this time in lieu of the station retrofit.*
      - 8. Foxcreek Pump Station:**
        - *No maintenance items at this time.*
      - 9. Millbrook Pump Station:**
        - Wet Well: Are scheduled to be cleaned the week of 7/11/16
        - Pump #2: *No action has been taken at this time.*
      - 10. Pincroft Pump Station:**

- *No maintenance items at this time.*

**11. Berwyn Estates Pump Station:**

- Transfer Switch: A new control board was installed. Transfer switch is back operating normally.

**12. The Greens at Waynesborough:**

- *No maintenance items at this time.*

**MUNICIPAL MAINTENANCE; PMI REPORTS**

Discussion

**MONTHLY LIST OF BILLS & FINANCIAL REPORT**

**EASTTOWN MUNICIPAL AUTHORITY  
 LIST OF BILLS - JULY 12, 2016**

**1. Operating Fund (FUND 62)**

**ARRO Consulting Inc. (1021)**

Inv #33812 06/22/16 Miscellaneous Services

\$1,297.60      \$1,297.60

**Buckley Brion (1022)**

Inv #10062 06/23/16 General

\$169.10      \$169.80

**Total Operating Fund**

**\$1,467.40**

**2. 2011 Project Fund (Fund 80)**

**ARRO Consulting, Inc. (#670)**

Inv #33807 06/22/16 Newtown PS Upgrade

\$633.33

Inv #33808 06/22/16 Daylesford PS Upgrade

\$16,867.49

Berwyn PS Upgrade

\$0.00

Inv #33810 06/22/16 I/I Eradication

\$2,561.12

Inv #33809 06/22/16 Sharps Woods Gravity/Main Replacement

\$6,789.50

Inv #33811 06/22/16 Wilson Road Force Main Emer. Replacement

\$37.50

Sanitary Sewer Sys Televising

\$0.00

**\$26,888.94**

**AJM Electric, Inc. (#671)**

Daylesford PS Retrofit Project #4, Dated 06/24/16

\$9,405.00

**\$9,405.00**

**PSI Pumping Solutions, Inc (#672)**

Daylesford PS Upgrade Project #5, Dated 06/17/16

\$19,276.20

**\$19,276.20**

**Pinnacle Electric Construction LLC (#673)**

Newtown PS Electrical Construction #7, Dated 07/01/16

\$5,282.62

**\$5,282.62**

**Ron Smith, Inc. (#674)**

Sanitary Sewer System Maintenance #4, Dated 06/30/16

\$26,382.90

**\$26,382.90**

Motion by Mr. May, seconded by Mr. McCauley, and carried unanimously to approve the bills for July 12, 2016.

**CAPACITY REQUESTS**

None

**DISCUSSION**

None

**PUBLIC FORUM**

None

The meeting adjourned at 8:15 pm.

Respectfully submitted,  
Kate Jones  
Recording Secretary