

**Easttown Township Municipal Authority
Business Meeting Minutes of the Meeting of August 9, 2016**

Mr. Burnett called the meeting to order at 7:00 pm with Authority members: Douglas Burnett, Todd Pohlig, C. Richard Morsbach, Kevin McCauley, and Kim Reynolds present. Staff present: Gary Bernhard, Directory of Public Works & Authority Administrator, Brady Flaharty, Municipal Authority Engineer, and Fred Pioggia, Supervisor Liaison.

MINUTES

Motion by Mr. Pohlig, seconded by Mr. McCauley, and carried unanimously to approve the regular meeting minutes of July 12, 2016.

BUSINESS

EASTTOWN MUNICIPAL AUTHORITY

**ENGINEER'S REPORT
August 9, 2016 Meeting**

1. Miscellaneous Projects (5080.65)

➤ Flow Reporting:

- VFSA Meter Reading Report: Prepared report for June 2016 flows, and transmitted same to VFSA. **Action Item:** ARRO will continue to prepare monthly VFSA Meter Reading Reports.
- EMA Flow Reports: Prepared reports for June 2016 flows for discussion at Authority meeting. **Action Item:** ARRO will continue to prepare monthly flow reports.

2. Newtown Pump Station Upgrade (5080.27)

- The maintenance period for the Electrical Contractor ends 7/12/17. **Action Item:** ARRO to coordinate with Public Works Director to have punchlist developed and issued in advance of end of maintenance period.

3. Daylesford Pumping Station Upgrade (5080.46)

- Application for Payment No. 6 from the General Contractor is included in the meeting packets. It should be noted that retainage has been reduced to 5%. **Action Item:** Authority to consider approval of payment application in bill payment portion of the Agenda.
- Application for Payment No. 5 from the Electrical Contractor is included in the meeting packets. **Action Item:** Authority to consider approval of payment application in bill payment portion of the Agenda.
- The building shell has been constructed and the new generator has been set. The General Contractor has placed the grinder at the Newtown Pump Station, and completed the extension of the wet well walls. An overflow occurred on 7/26/16 that

was caused by a failure of the existing generator and a phone line which was inoperable and prevented the auto-dialer from sending an emergency signal that power was offline.

4. Sharps Woods Gravity Main Replacement (5080.51)

- Received all required permits except for Drainage Permit from Township, and GP (General Permit) – 5 (Utility Line Stream Crossing), GP-7 (Minor Road Crossing) and GP-8 (Temporary Road Crossing) from PADEP. PADEP is requiring a bog turtle habitat assessment since wetlands were found in the project area.
- All necessary easements are in place.
- Project is slated to be publicly bid 3rd quarter 2016.

5. Maintenance, Repair and Emergency Response (5080.55)

- Director of Public Works Report:
 - **Daylesford Drainage Area:**
 1. No scheduled repair work at this time
 - **Berwyn Drainage Area:**
 1. No scheduled repair work at this time
 - **Saybrook Drainage Area:**
 1. No scheduled repair work at this time

6. Sanitary Sewer System Televising (5080.57)

- Director of Public Works Report:
 - **Daylesford PS Drainage Area:**
 1. No scheduled televising, cleaning or repair work.
 - **Berwyn PS Drainage Area:**
 1. No scheduled televising, cleaning or repair work.
 - **Saybrook PS Drainage Area:**
 1. No scheduled televising, cleaning or repair work.

7. Sewer System Operations

- Director of Public Works Report:
 - July 2016 PMI (Preventative Maintenance Inspection).
 1. **Saybrook Pump Station:**
 - Wet Well: Pipe Services cleaned on 7/13/16
 - Valve Pit: *No action has been taken at this time.*
 2. **Spring Knoll Pump Station:**
 - *No maintenance items at this time.*
 3. **Devon Hunt Pump Station:**
 - *No maintenance items at this time.*
 4. **Exeter Pump Station:**
 - *No maintenance items at this time.*
 5. **Newtown Pump Station:**
 - *No maintenance items at this time.*
 6. **Berwyn Pump Station:**
 - Pump #3: Is scheduled to be removed and repaired under warranty.

- 7. Daylesford Pump Station:**
 - *No inspection is taken at this time in lieu of the station retrofit.*
- 8. Foxcreek Pump Station:**
 - *No maintenance items at this time.*
- 9. Millbrook Pump Station:**
 - Wet Well: Pipe Services cleaned on 7/13/16
- 10. Pinecroft Pump Station:**
 - *No maintenance items at this time.*
- 11. Berwyn Estates Pump Station:**
 - *No maintenance items at this time.*
- 12. The Greens at Waynesborough:**
 - *No maintenance items at this time.*

MUNICIPAL MAINTENANCE; PMI REPORTS

Discussion

MONTHLY LIST OF BILLS & FINANCIAL REPORT

**EASTTOWN MUNICIPAL AUTHORITY
 LIST OF BILLS - AUGUST 9, 2016**

1. Operating Fund (FUND 62)		
ARRO Consulting Inc. (1024)		
Inv #34314 07/27/16 Miscellaneous Services	\$576.10	\$576.10
Buckley Brion		
	\$0.00	\$0.00
Total Operating Fund		\$576.10
2. Capital Fund (Fund 63)		
ARRO Consulting, Inc. (1001)		
Inv #34308 07/27/16 Newtown PS Upgrade	\$928.00	
Inv #34309 07/27/16 Daylesford PS Upgrade	\$22,694.74	
Berwyn PS Upgrade	\$0.00	
Inv #34311 07/27/16 I/I Eradication	\$1,267.50	
Inv #34310 07/27/16 Sharps Woods Gravity/Main Replacement	\$13,406.00	
Inv #34313 07/27/16 Wilson Rd Force Main Emer Rehab	\$150.00	
Inv #34312 07/27/16 Maintenance, Repair & Emergency	\$488.50	
Sanitary Sewer Sys Televising	\$0.00	\$38,934.74
AJM Electric, Inc. (1002)		
Daylesford PS Retrofit Project #5, Dated 07/22/16	\$30,510.00	\$30,510.00
PSI Pumping Solutions, Inc (1003)		
Daylesford PS Upgrade Project #6, Dated 07/15/16	\$138,119.14	\$138,119.14

Total Capital Fund		\$207,563.88
Operating Fund - Fund #62 as of 06/30/16		
1) Income	8,796.81	
2) Interest	\$0.00	\$8,796.81
Capital Fund - Fund #63 as of 06/30/16		
1) Income	\$1,191,804.77	
2) Interest	\$58.45	\$1,191,863.22
2011 Project Fund - Fund #80 FF 81-F107-42-9 as of 06/30/16		
1) Income	\$223,285.35	
2) Interest	\$1.86	\$223,287.21
		\$1,423,947.24

Motion by Mr. Morsbach, seconded by Mr. McCauley, and carried unanimously to approve the bills for August 9, 2016, 2016.

CAPACITY REQUESTS

Midland Ave; Midland Ave Development Co. - Amended Application #20160321025

On a motion by Mr. Morsbach, seconded by Mr. Pohlig, the Authority unanimously approved the amended application for two additional EDUs.

237 Exeter Rd; Etherington

On a motion by Mr. Morsbach, seconded by Mr. Pohlig, the Authority unanimously approved the application.

DISCUSSION

None

PUBLIC FORUM

None

The meeting adjourned at 8:00 pm.

Respectfully submitted,

Kate Jones

Recording Secretary