

EASTTOWN TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING MINUTES OF AUGUST 15, 2016

The August 15, 2016 Business Meeting took place in the Township meeting room at 566 Beaumont Road, Devon and was called to order at 7:00 pm. Supervisors present included: Christopher D. Polites, Chairman; James W. Oram, Jr., Vice Chairman; Marc J. Heppe, Betsy Fadem, and Fred Pioggia. Also attending were Dan Fox, Township Manager; Dave Obzud, Police Chief; Eugene C. Briggs, Jr., AICP; Assistant Township Manager; Gary Bernhard, Director of Public Works; Kate Jones, Administrative Coordinator; and Andrew D. H. Rau, Esquire, Township Solicitor.

MINUTES

On motion by Mr. Heppe, and seconded by Mr. Oram, the minutes of the regular business meeting of July 18, 2016 were unanimously approved with two corrections made by Mrs. Fadem.

ANNOUNCEMENTS

Chairman Polites announced that the Board met in executive session prior to the regular meeting to discuss personnel and litigation matters. They also met on June 29 and July 6 to discuss personnel matters.

Township Offices will be closed on Monday, September 5 in observance of Labor Day.

The following public meetings will take place at the Township Building unless otherwise stated:

- Parks & Recreation Board on Tuesday, August 16, 7 pm
- Comprehensive Plan Task Force on Monday, August 22, 6:30 pm
- Zoning Hearing Board on Monday, August 29, 7 pm
- Next Board of Supervisors meeting on Tuesday, September 6, 7 pm

LIST OF BILLS

Mr. Heppe requested a cost of repairs inventory itemized by Township vehicle per year.

Mrs. Fadem requested a summary of solid waste revenue to compare against expenditures.

After Mr. Pioggia asked for clarification regarding the cost of providing bus service for summer camp, Mrs. Fadem asked that staff provide an analysis of 2016 summer camp expenses.

On motion by Mr. Oram seconded by Mrs. Fadem, the Board unanimously approved payments of \$634,600.42, a total of Warrants (\$269,345.04) and Payroll (\$115,781.70) date ending July 28, 2016 and \$1,625,871.58; a total of Warrants (\$1,482,572.26) and Payroll (\$143,299.32), date ending August 11, 2016.

SUPERVISOR LIAISON REPORTS

Mrs. Fadem and Mr. Heppe updated the Board on their ongoing discussions with the TE Fire Companies Funding Coalition. The last meeting focused on the continuing loss of volunteerism at both Berwyn and Paoli Fire Companies and the minimum requirement of first responders at each emergency call. The standard is 10 first responders and the Companies are currently averaging 7 to 8. The next meeting will focus on EMS issues.

Mr. Heppe stated that the Planning Commission reviewed one Zoning Hearing Board application at its meeting on August 2, 2016.

Mr. Pioggia discussed the Patient First grand opening event and stated that it was a success.

Mrs. Fadem updated the Board regarding the Easttown Citizens Advisory Committee meeting on August 8, 2016. The Committee recommended Phase 2 of the Hilltop House Project be placed on hold until roles and responsibilities are defined and has begun compiling archive minutes and agendas for the new Township website archives.

DEPARTMENTAL REPORTS

Mr. Fox updated the Board regarding administrative and financial matters, including the 2015 Township draft audit. When the 2015 Township and Municipal Authority Audits are received staff will electronically file them with Pennsylvania's Department of Community and Economic Development, although there is no deadline for filing.

Mr. Briggs updated the Board on Planning and Zoning related matters.

Chief Obzud updated the Board regarding his Police Department.

Mr. Bernhard updated the Board on Public Works related matters.

NEW BUSINESS

Easttown Library 2017 Budget Presentation

Alan Silverman, the Library Director, and Dennis Leeper, the president of Library Foundation Board and member of Library Board of Trustees, presented the Library's 2017 proposed budget with a \$96,000 annual increase.

Snow Plowing and De-icing Support Services Advertisement Authorization

Louise Story, of 2060 Buttonwood Road, asked for clarification regarding the inspecting of contractor vehicles.

On motion by Mrs. Fadem, and seconded by Mr. Pioggia, the Board unanimously authorized staff to advertise snow plowing and de-icing support services.

SD 510; 15 Leopard Road – Subdivision Decision Extension Agreement

The Planning Commission first reviewed this Subdivision Application on July 6, 2016. The applicant proposes to subdivide the Trinity House Property into two lots with the new property line generally following the VB / VR Zoning District Boundary. The Applicant submitted revised Plans and the Zoning Officer has determined that the Zoning Chapter does not allow for the creation of a nonconforming lot, as Lot 2 will not have the minimum Net Lot Area required of 5,000 square feet per dwelling unit for the 133 apartments of Trinity House. The Applicant has indicated that he will appeal my determination to the Zoning Hearing Board

Section 400-15.D.(3) of the Township Code establishes a 90-day deadline for the Board of Supervisors (Board) to render a decision on the Subdivision Application. This decision deadline will expire on October 4, 2016. Since the Zoning Hearing Board Hearing Process takes up to 60 days, the SD decision deadline will most likely expire prior to the BOS making a decision by October 4, 2016. If agreed to by the Board, the new deadline for its SD decision will be October 31, 2016.

On motion by Mr. Oram, and seconded by Mr. Pioggia, the Board unanimously granted the time extension proposed by the Applicant establishing a new deadline of October 31, 2016, in which to render a decision on Subdivision Application 510.

Resolution 2016-14; Credit Card Use

On motion by Mrs. Fadem, and seconded by Mr. Pioggia, the Board unanimously granted the time extension proposed by the Applicant establishing a new deadline of October 31, 2016, in which to render a decision on Subdivision Application 510.

Appointment of Finance Director

On motion by Mrs. Fadem, and seconded by Mr. Pioggia, the Board unanimously appointed Karen Wertz to the position of Finance Director.

OLD BUSINESS

None

PUBLIC FORUM

Maxine Washington, of 15 Leopard Road, requested that the Board look into intersection of Waterloo and Berwyn Avenues.

Carrie Barnes, of 33 Walnut Ave, asked for assistance with a property fencing dispute she is having with her neighbor.

ADJOURNMENT

The meeting adjourned at 8:50 pm.

Respectfully submitted,

Kate Jones
Assistant Township Secretary