

**EASTTOWN TOWNSHIP BOARD OF SUPERVISORS  
BUSINESS MEETING MINUTES OF SEPTEMBER 06, 2016**

The September 06, 2016 Business Meeting took place in the Township meeting room at 566 Beaumont Road, Devon and was called to order at 7:01 p.m. Supervisors present included: Christopher D. Polites, Chairman; Vice-chairman; James W. Oram, Jr., Marc J. Heppe, Fred Pioggia, and Betsy Fadem. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, Assistant Township Manager; Dave Obzud, Police Chief; Karen Wertz, Finance Director; Gary Bernhard, Director of Public Works; and Andrew D. H. Rau, Esquire, Township Solicitor.

**MINUTES**

Mr. Pioggia suggested that the August 15, 2016 Meeting Minutes be amended to list him as being in attendance in the first paragraph on the first page.

Mrs. Fadem suggested that the August 15, 2016 Meeting Minutes be further amended to clarify that the Citizen Advisory Committee recommended Phase 2 of the Hilltop House Project be placed on hold until roles and responsibilities are defined and add that the Citizen Advisory Committee is compiling archive minutes and agendas for posting on the Township Website in the fourth paragraph under the Supervisor Liaison Reports section. Also, she requested that the dates and reasons for deadlines for the Audit, as noted by Mr. Fox, be listed in the first paragraph under the Departmental Reports section.

Mr. Oram suggested that the August 15, 2016 Meeting Minutes be further amended to reflect that the meeting was adjourned at 8:50 p.m.

On motion by Mr. Heppe, seconded by Mr. Oram, the amended minutes of the regular business meeting of August 15, 2016 were unanimously approved.

**ANNOUNCEMENTS**

Chairman Polites announced that the Board met in Executive Session prior to the Business Meeting to discuss legal and personnel matters.

Chairman Polites also announced that the following public meetings are to be held at Easttown Township Building, 566 Beaumont Road, unless otherwise stated:

- The Planning Commission will meet on Wednesday, September 07, 2016, at 7:00 p.m. and will begin by holding a Workshop at 6:30 p.m.
- The Citizens Advisory Committee will meet on Monday, September 12, 2016, at 6:15 p.m.
- The Municipal Authority will meet on Tuesday, September 13, 2016, at 7:00 p.m.
- The Historical Commission will meet at the Easttown Library on Wednesday, September 14, 2016, at 7:00 p.m.

- The Board of Supervisors will next meet on Monday, September 19, 2016, at 7:00 p.m.

Chairman Polites also announced that Senator Tom McGarrigle will be recognizing and honoring the Vietnam Veterans of the 26<sup>th</sup> Senatorial District for their service and sacrifice on behalf of the United States, with a special commemorative ceremony at the Upper Darby Performing Arts Center on Saturday, September 17, 2016, at 2:00 p.m. He finally announced that the annual Taste of Berwyn will be held at the Hilltop House on Sunday, September 18, 2016, from 12:00 p.m. to 5:00 p.m.

For more information regarding any of these announcements, please visit [www.easttown.org](http://www.easttown.org).

## **LIST OF BILLS**

Mr. Heppe requested clarification on the Omega System charges.

Mr. Oram requested clarification on how the Police Contract reads regarding gym membership fees.

Mr. Pioggia requested clarification on the Dan Malloy Paving charges for Johnson Park and additional information that would better related the Park and Recreation charges to the Park and Recreation Hilltop Priorities List submitted by Ted Babiy.

Mrs. Fadem requested clarification on the Bruce E. Mapes charges for psychological testing being classified as operating supplies and requested clarification on the First National Bank credit card charges.

On motion by Mr. Oram, seconded by Mr. Heppe, the Board unanimously approved payment of \$348,022.06 a total of Warrants (\$233,037.98) and Payroll (\$114,984.08), date ending August 29, 2016.

## **SUPERVISOR LIAISON REPORTS**

Mr. Heppe reported that he and Mrs. Fadem will be attending the next Fire Coalition Meeting on September 13, 2016 and the focus will be on EMS activities and expenses. He stated that he will be attending tomorrow's Planning Commission meeting and will be meeting with Mr. Oram and the Police Chief tomorrow morning to discuss his wish list.

Mr. Pioggia reported that he and Mr. Bernhard walked through Hilltop House last Thursday and noted completed repairs. He also reported that Valley Creek Trunk Sewer repair is 100% completed, that he attended the Comprehensive Plan Task Force, and that the upcoming quarterly magazine will feature the Township's new Finance Director.

Mrs. Fadem reported that the Comprehensive Plan Task Force reviewed the first 3 draft background chapters at its last meeting, the next step will be to identify the Plan's issues and

objectives, and the next public open house is scheduled around March 2017. She also explained that the Tredyffrin/Easttown School District received approval from the Court of Common Pleas of Chester County for the voter reapportionment plan that they submitted. The plan realigns voter precincts in Easttown and Tredyffrin to balance more equally the number of voters in each of the three School Board regions. The result for the Easttown based region, Region III, is that Tredyffrin precinct E-1 will be included with the current 7 voting precincts in Easttown. Mrs. Fadem provided Mr. Fox with a copy of the new voting map as prepared by the T/E School District.

Chairman Polites clarified that the exterior painting of Hilltop House was budgeted in 2015 and 2016, but was postponed until this year. He explained that there is a painting bid specification prepared with the actual paint color yet to be determined.

## **DEPARTMENTAL REPORTS**

### **Administration**

Mr. Fox clarified that the Snow Removal Contract bids are due September 23, 2016. Additionally, he advised that we have not received feedback from residents regarding our new Website. Chairman Polites noted that the Website link to his email is not active and that the Supervisor's pictures should be uploaded to the Website.

### **Police**

Chief Obzud explained that the proposed one-way directional change within the Library's parking lot has been replaced with the temporary installation of a chain across the eastern access drive, which will allow the western access drive to serve as the only two-way traffic access into the parking lot. Mr. Bernhard added that the chain's installation is scheduled to be completed this week.

### **Public Works**

Mr. Bernhard explained that pothole repairs were temporarily suspended during August to allow the Township Contactor time to focus on other maintenance projects of the Township. He also explained that PennDOT has ignored his requests for repairs on Sugartown Road between Berwyn-Paoli Road and Route 252 and is prepared to complete the repairs. Mr. Bernhard also indicated that he would look into repairs at Newtown Road at Sugartown Road. He will explore a reimbursement agreement with PennDOT to cover Township repair costs of State roads, should he move forward with those repairs. Mr. Bernhard also explained that PennDOT is delayed in repaving Waterloo Road, but expects it to begin work this week. He clarified that the electricity for the new LED lights at the 2 Township Building Signs will be billed at a low monthly lump sum, as opposed to being metered by PECO. Mr. Bernhard advised that the Green Hill Basin Retrofit Project will be performed by Dan Malloy Paving and is expected to be completed within the next 2 weeks. Finally, he assured the Board that that Hilltop House painting will be completed without impacting scheduled events.

Louis Story, of 2060 Buttonwood Road, explained that there is vegetation encroaching on Buttonwood Road which has become a hazard to pedestrian and vehicular traffic.

## **NEW BUSINESS**

### **Patrick J. Harvey, Esquire, Labor Council Appointment**

Mr. Fox explained that the Township's current Labor Attorney, Patrick J. Harvey, is leaving Ballard Spahr, LLP to join the firm of Campbell, Durrant, Beatty, Palumbo & Miller, P.C. He advised that the Township should continue working with Mr. Harvey and requested that the Board appoint Patrick J. Harvey of Campbell, Durrant, Beatty, Palumbo & Miller, P.C. as the Township's Labor Council. Mr. Fox also clarified that the labor rate will remain unchanged and consistent with the Public Employer Labor Relations Advisory Service (PELRAS) discount rate.

On motion by Mr. Heppe, seconded by Mr. Oram, the Board unanimously approved the appointment of Patrick J. Harvey of Campbell, Durrant, Beatty, Palumbo & Miller, P.C. as the Township's Labor Council.

### **Hilltop House Exterior Painting Advertisement Authorization**

Mr. Bernhard explained that the Hilltop House exterior painting bid specification package has been drafted for the preservation and beautification of Hilltop House and that he is seeking authorization to issue the bid specification package and advertisement for solicitation. Mr. Rau added that his firm is taking a final look at the bid specification package and will make necessary technical revisions to the language. Mr. Bernhard clarified that special paint will be detailed during the bid process. Mr. Pioggia requested that all windows be painting the same color.

On motion by Mr. Heppe, seconded by Mrs. Oram, the Board unanimously approved to authorize Staff to issue the bid specification package and advertisement for solicitation to comprehensively restore and paint the exterior of Hilltop House.

## **OLD BUSINESS**

Mrs. Fadem asked how the Volunteer Recognition Reception Invitation was to be communicated with the RSVP date being this Friday. Mr. Fox responded that he believes that it was sent out via email, but would check with Kate Jones. Chairman Polites asked if Staff took precautions to avoid missing sending invitations to volunteers. Mr. Fox responded that the invitee list was double checked.

## **PUBLIC FORUM**

Arlene Riddle, of 31 Central Avenue and 30 Bridge Avenue, advised she sent a letter to Mr. Briggs and explained the situation she is dealing with 28 Bridge Avenue and the illegal installation of a bollard within the Bridge Avenue right-of-way.

Wayne Riddle, of 209 Waterloo Avenue, asked why is the bollard considered a new structure not grandfathered. He also questioned cars parking on sidewalks.

**ADJOURNMENT**

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Eugene C. Briggs, Jr.", with a stylized flourish extending to the right.

Eugene C. Briggs, Jr., AICP  
Assistant Township Manager