

# Easttown Township

Easttown Municipal Authority (EMA)

Regular Meeting

Tuesday, January 9, 2018 (7 PM)

Meeting Minutes

Present – Doug Burnett (Chair), Todd Pohlig (Vice Chair), John May (Treasurer), Marty Cappelletti, Dick Morsbach, Kevin McCauley, Don Curley (Public Works Director), Betsy Fadem (Supervisor) and Brady Flaharty (Engineer)

The Chair called the meeting to order at around 7 pm.

1. Election of Chair and Vice Chair – John May made a motion that Doug Burnett continue as Chair in 2018 and that Todd Pohlig continue as Vice Chair in 2018. Dick Morsbach seconded the motion. The Chair called the vote. The motion passed unanimously.
2. Minutes of the 12/12/17 Meeting – Todd Pohlig made a motion to approve the minutes from the aforementioned meeting. John May seconded the motion. The Chair called the vote. The motion passed unanimously.
3. Business
  - A. Flow Report - Brady Flaharty presented the Flow Report to the EMA. Don Curley outlined the public works portion of the report. The EMA discussed the report.
  - B. Emergency Response Contracts – The EMA members discussed renewing the emergency response contracts with *Pipe Services Inc.* (Pipe Services) and *Ron Smith Inc.* (Ron Smith). Don Curley indicated that Pipe Services agreed to the 2% escalator specified in the original contract, that Ron Smith asked for a 9% escalator, and that Ron Smith's request was based upon it not receiving an escalator in previous year(s). Mr. Flaharty indicated that the original contract with Ron Smith specified a 5% annual escalation upon extension. The EMA members indicated concern regarding the 9% escalation because it is in excess of construction cost indices increases for that period and more than the level specified in the original contract. There was unanimous consent to renew the contract with Pipe Services with a 2% escalation, to renew the contract with Ron Smith with a 5% escalation, and that in the event that Ron Smith is unwilling to accept the 5% escalation then the Staff and ARRO should prepare and issue and RFP for emergency response services.
4. List of Bills – Mr. Curley indicated that the staff reviewed each of the bills and that it is the opinion of the staff that the bills are suitable for payment. John May made a motion to pay the

bills on the *LIST OF BILLS – January 9, 2018*. Dick Morsback seconded the motion. The Chair called the vote. The motion passed unanimously.

5. Capacity Request

- A. 28 S. Fairfield Road – EMA members discussed the request. Kevin McCauley made a motion to approve the request conditional upon the applicant signing the agreement forms and paying the appropriate fees. Todd Pohlig seconded the motion. The Chair called the vote. The motion passed unanimously.
- B. 616 Leopard Road - EMA members discussed the request. Kevin McCauley made a motion to approve the request conditional upon the applicant signing the agreement forms, the applicant paying the appropriate fees, and the property receiving any necessary SALDO and zoning approval that it needs. Todd Pohlig seconded the motion. The Chair called the vote. The motion passed unanimously.
- C. 749 First Avenue - EMA members discussed the request. Todd Pohlig made a motion to approve the request conditional upon the applicant signing the agreement forms, the applicant paying the appropriate fees, and the property receiving any necessary SALDO and zoning approval that it needs. Todd Pohlig seconded the motion. The Chair called the vote. The motion passed unanimously.

6. Public Forum - No public were in attendance. The authority discussed the following items:

- A. Flat-Fee Based Billing vs. Consumption-Based Billing – Mr. Curley presented information to the EMA that the EMA requested in December. The members discussed the issue and indicated that before they could make a recommendation regarding the potential conversion from consumption-based billing to flat-fee based billing; they would need to know the approximate dollar value of the meter deducts to determine if a change is worthwhile.
- B. ACT 537 Plan Boundary – Mr. Curley communicated to the EMA that the property owners whose properties are currently outside of the system boundary and who had asked to have the boundary changed to include their properties, expressed concern about the EMA's October decision to not pursue modification of the boundary. The members discussed the issue.

7. Adjournment – The meeting adjourned by unanimous consent at around 750 pm.

Respectfully submitted,

Don Curley

01/10/2018