

**Easttown Township Municipal Authority
Business Meeting Minutes of the Meeting of January 10, 2017**

Chairman Douglas Burnett called the meeting to order at 7:00 pm with Authority members: John May, Martin Cappelletti, Todd Pohlig, and C. Richard Morsbach. Staff present: Dan Fox, Township Manager and Brady Flaharty, Municipal Authority Engineer.

Chairman Burnett announced that the Authority met in executive session prior to the meeting to discuss matters of litigation.

MINUTES

Motion by Mr. May, seconded by Mr. Pohlig, and carried unanimously to approve the regular meeting minutes of December 13, 2017.

BUSINESS

EASTTOWN MUNICIPAL AUTHORITY

**ENGINEER'S REPORT
January 10, 2017 Meeting**

1. Miscellaneous Projects (5080.65)

- Flow Reporting:
 - VFSA Meter Reading Report: Prepared report for November 2016 flows, and transmitted same to VFSA. **Action Item:** ARRO will continue to prepare monthly VFSA Meter Reading Reports.
 - EMA Flow Reports: Prepared reports for November 2016 flows for discussion at Authority meeting. **Action Item:** ARRO will continue to prepare monthly flow reports.
- 10-Year Capital Expenditure Budget: We are in the process of developing an updated 10-Year Capital Expenditure Budget as requested by the Authority.
- CAP/CMP: We recently emailed DEP asking the Department to reconsider releasing the Berwyn and Saybrook drainage and subdrainage areas from the CAP/CMP. DEP replied that it was premature to do so, but asked that we assemble a list of anticipated capacity requests for 2017 for their consideration. **Action Item:** ARRO to assemble list of anticipated capacity requests for 2017 and furnish same to DEP.

2. Newtown Pump Station Upgrade (5080.27)

- The maintenance period for the Electrical Contractor ends 7/12/17. **Action Item:** ARRO to coordinate with Public Works Director to have punchlist developed and issued in advance of end of maintenance period.

3. Daylesford Pumping Station Upgrade (5080.46)

- Application for Payment No. 10 (Final) from the Electrical Contractor should be included in meeting packets. **Action Item:** Authority to consider not approving payment application in bill payment portion of Agenda, and tabling consideration of same until final completion is achieved.

4. Sharps Woods Gravity Main Replacement (5080.51)

- Received all required permits except for Drainage Permit from Township, and GP (General Permit) – 5 (Utility Line Stream Crossing), GP-7 (Minor Road Crossing) and GP-8 (Temporary Road Crossing) from PADEP. We are in the process of obtaining a proposal for a Phase 2 bog turtle assessment from our subconsultant, Skelly & Loy.
- All necessary easements are in place.
- Project is on hold temporarily. The possible sale of the WRFM and costs associated with the WRFM Emergency Rehabilitation and Relining Project may determine Sharps Woods funding options.

5. Maintenance, Repair and Emergency Response (5080.55)

- There are no change orders or payment applications this month.
- The current contract expires in early March 2017. **Action Item:** Authority to consider authorizing ARRO to prepare documents to extend contract 1 more year.
- There is no Director of Public Works Report this month.

6. Sanitary Sewer System Televising (5080.57)

- The current contract expires in early March 2017. **Action Item:** Authority to consider authorizing ARRO to prepare documents to extend contract 1 more year.
- There is no Director of Public Works Report this month.

7. Sewer System Operations

- There is no Director of Public Works Report this month.
- Pump #2 at Berwyn Pump Station has been pulled for repair and sent to Xylem.

Motion made by Mr. May, seconded by Mr. Pohlig, and unanimously approved to authorize ARRO to prepare documents for one year extensions for Sanitary Sewer System Televising and Maintenance, Repair and Emergency Response.

MUNICIPAL MAINTENANCE; PMI REPORTS

Discussion

MONTHLY LIST OF BILLS & FINANCIAL REPORT

LIST OF BILLS - JANUARY 10, 2017

- 1. Operating Fund (FUND 62)**
ARRO Consulting Inc.

Inv #036903 12/20/16 Miscellaneous Services	\$1,920.88	
Inv #036904 12/20/16 GIS & Database Services	\$45.00	
Total Operating Fund		\$1,965.88
2. Capital Fund (Fund 63)		
ARRO Consulting, Inc.		
Inv #036897 12/20/16 Newtown PS Upgrade	\$2,186.85	
Inv #036898 12/20/16 Daylesford PS Upgrade	\$13,360.04	
Inv #036899 12/20/16 Berwyn PS Upgrade	\$241.26	
Inv #036900 12/20/16 I/I Eradication	\$227.50	
Inv #036901 12/20/16 Sanitary Sewer System Televising	\$285.76	
Inv #036902 12/20/16 Wilson Rd Force Main Emer Rehab	\$1,773.30	\$18,074.71
AJM Electric, Inc.		
Daylesford PS Upgrade Project #11, dated 12/29/16	\$10,215.00	\$10,215.00
Total Capital Fund		\$28,289.71

Motion by Mr. Pohlig, seconded by Mr. May, and carried unanimously to deny payment for AJM Electric, Inc. in the amount of \$10,215.00 as recommended by ARRO.

Motion by Mr. May, seconded by Mr. Pohlig, and carried unanimously to approve the remaining bills for January 10, 2017.

CAPACITY REQUESTS

644 Lancaster Avenue; La Cabra Brewing

Motion made by Mr. Pohlig, seconded by Mr. Morsbach, and approved unanimously to place 5 additional EDUs to waiting list for 644 Lancaster Avenue.

26 Cartway Lane; Valley Creek Properties

Motion made by Mr. Pohlig, seconded by Mr. Cappelletti, and approved unanimously to approve 1 EDU with conditions to be approved by Township Staff regarding application.

DISCUSSION

None

PUBLIC FORUM

None

The meeting adjourned at 7:35 pm.

Respectfully submitted,
Brady Flaharty