

EASTTOWN TOWNSHIP BOARD OF SUPERVISORS BUSINESS MEETING MINUTES OF MARCH 04, 2019

The March, 2019 Regular Meeting took place in the Township meeting room at 566 Beaumont Road, Devon. Supervisors present included: Betsy Fadem, Chair; Christopher D. Polites, Vice Chair; James W. Oram, Jr.; Karl A. Romberger, Jr.; and Marc J. Heppe. Also attending were Eugene C. Briggs, Jr., AICP, CZO; Dave Obzud, Police Chief; Don Curley, PE, AICP, Director of Public Works; Bill DeFeo, Finance Director; and Andrew D. H. Rau, Esquire, Township Solicitor.

CALL TO ORDER

Chair Fadem called the meeting to order at 7:00 pm, which was followed by the pledge of allegiance. Mrs. Fadem announced that in accordance with the Sunshine Act, the Board met in Executive Session prior to the public meeting to discuss matters of personnel and litigation. Mrs. Fadem also remarked that the agenda item to consider awarding the grass cutting contract is tabled until the March 18, 2019 meeting.

BOARD MOTIONS AND RESOLUTIONS

Consideration of Proposal to Place 'No Parking Sign from Here to Corner' on Portion of Berwyn Avenue near Midland Avenue

Mr. Polites made a motion to authorize the Township Solicitor to draft a proposed ordinance for the placement of a "No Parking Here to Corner" sign posted approximately 40 feet in from Midland Avenue on the north side of Berwyn Avenue. Mr. Heppe seconded the motion.

Chief Obzud introduced the Board to this item. Traffic Safety Officer Boyd has received several complaints regarding a traffic hazard for drivers attempting to turn from Midland Avenue onto Berwyn Avenue, and has identified the cause to be street parking on the north side of Berwyn Avenue. To rectify this hazard, he is requesting the addition of a "No Parking from Here to Corner" sign posted approximately 40 feet in from Midland Avenue on the north side of Berwyn Avenue. This will allow for safe passage for commuters and first responders turning onto Berwyn Avenue from Midland Avenue.

If the Board finds this approach acceptable, placement of the sign will have to be enacted through the ordinance process. First, the Solicitor would be authorized to draft a proposed ordinance. The Board would then consider this draft at a future public meeting and, if acceptable, authorize staff to advertise it for public review. After that advertisement period, the proposed ordinance would come before the Board at a public meeting for consideration of adoption.

Mrs. Fadem opened the discussion by asking if the businesses adjacent to the corner in question had been notified of this recommended action and Chief Obzud was not certain they had. Mrs. Fadem then suggested that the Board wait until the next BOS meeting to act on this sign proposal.

Mrs. Fadem opened the floor to the Board and the Public and there were no comments. Mr. Romberger made a motion to Table the original motion, Mr. Heppe seconded the motion. The motion was unanimously approved to table the original motion.

Consideration to Execute Option-Year One of the Road Repair Agreement with Dan Malloy Paving, Inc.

Mr. Oram made a motion to execute the extension of the agreement with Malloy for paving and repairs (non-prevailing wage). Mr. Heppe seconded the motion.

Mr. Curley introduced the Board to this item. In May of 2017, the Township executed an agreement with Dan Malloy Paving, Inc. (Malloy). The agreement specified an initial term of nine months and provided the Township with unilateral authority to extend the agreement up to two times on an annual basis. In March of 2018, the Township executed the first extension. It expires in April 2019. Notice to execute the second annual extension must occur before March 15, 2019. Please note, the original contract specifies the equipment rates for each year of the agreement and the rates of the extension are not an increase from the original term. Malloy provides staffing and equipment for the Township's paving repairs and infrastructure repairs (inlets, curbs, potholes, etc.). The 2019 budget specifies around \$170,000 for equipment, staffing, and material to perform the above-mentioned repairs.

Mrs. Fadem opened the floor to the **Board and some points were clarified. Mrs. Fadem opened the floor to the Public and there were no comments.** After discussion, the motion passed unanimously.

Consideration to Issue Request for Proposals for Paving at the Greens and the Township Garage

Mr. Romberger made a motion to authorize staff to issue the RFP for paving the Greens at Waynesborough and the Township Garage. Mr. Polites seconded the motion.

Mr. Curley updated the Board on this item. Last summer, the Board indicated its desire to mill and pave the streets in the Greens of Waynesborough. In December of 2018, the Board budgeted capital dollars for these paving projects. The Township is ready to issue the Request for Proposal (RFP).

Mrs. Fadem opened the floor to the Board. The discussion included the fact that the RFP will be itemized so that if the bids exceed the budgeted amount the Board can work within the budget. At the April 1st meeting, the plan is for the Board to award the contract. Mrs. Fadem asked who and how will the residents be notified and Mr. Curley indicated that the Greens Homeowners Association will be notified they in turn notify their residents. Mrs. Fadem opened the floor to public comment and Margaret Dalesandro of 610 Clovelly Lane asked if the project at the Greens included curbing and Mr. Curley noted that that was not in the project. The motion passed unanimously.

Consideration to Execute Option-Year Two for Snow and Ice Removal with Northeastern Enterprises, Inc.

Mr. Polites made a motion to execute the third extension of the snow and ice removal contract with Northeastern. Mr. Heppe seconded the motion.

Mr. Curley updated the Board on this item. In 2017, the Township executed an agreement with Northeastern Enterprises, Inc. to perform snow and ice removal services. The agreement was for an initial term of around eighteen months and provided the Township with unilateral authority to execute up to three extensions. Each extension requires notice before April 30th of the applicable year.

The Township has the authority to implement the third and final extension. Staff is generally happy with the responsiveness and the quality of the work of the contractor, and thinks it is in the best interest to extend the agreement.

Mrs. Fadem opened the floor to the Board. Mrs. Fadem asked if the price stayed the same and Mr. Curley noted that the rate stayed the same and that the contract is a pay for the service contract. Mrs. Fadem opened the floor to the Public and there were no comments.

The motion passed unanimously.

Consideration to Award Grass Cutting Contract – This was tabled until the March 18, 2019 meeting as announced at the early part of this meeting.

Consideration to Approve the Concept of a Walking Path behind Spring Knolls Pumping Station

Mr. Polites made a motion to approve the general concept of a walking path behind Spring Knolls Pumping Station and gather cost associated with the plan, identify the required notifications to the neighboring residents and prepare a timeline. Mr. Romberger seconded the motion.

Mr. Curley updated the Board on this item. In 2017 the Board discussed the prospective use of the woods behind the station as a walking path. In 2018 (independent of its prospective use as a walking path), the Board authorized clearing of the dense vegetation on top of the sewer main that runs thru the woods behind the station. It was recognized that the path created on top of the pipe is a natural spine for any walking path that would go through the woods behind the station. In November of 2018, the above-mentioned vegetation was removed. The Park and Recreation Board (PRB) has examined the general concept of a walking path over the last few years. Recently, it performed site visits and elaborated upon some of the particular aspects of the concept. It proposes creating a few on street parking spots on Gwilym Circle, connecting the parking spots to the existing path entrance behind the station with one new path. If the Board agrees with the general concept as outlined by the Park and rec BOard, then the Board would be directing Staff to develop a cost estimate, neighbor notification process and an implementation schedule. Staff would provide that information to the Board in late March for an April decision.

Mrs. Fadem opened the floor to the Board. The discussion included the fact that the location is a good place for a walking trail that would be unique and rustic and could be enjoyed by the community. Mrs. Fadem noted this motion is the first step to get this project moving and the next decision by the Board will be when all the costs, notification process and implementation plans are identified.

Mrs. Fadem opened the floor to the Public. Mr. Tom Toscani, Chair of the Park and Recreation Board, discussed the parking for the trail and also stated the length of the trail is about one mile. Louise Storey of 2060 Buttonwood Road, commented on the benefit of multiple access points. The Supervisors, Staff, and Public discussed issues associated with access to the walking path.

The motion passed unanimously.

DEPARTMENTAL REPORTS

Public Works

Mr. Curley's report included the action items listed in the Board Motions.

After this report, Mrs. Fadem opened the floor to the Public and Louise Storey of 2060 Buttonwood Road asked if the Township knew if PECO had established a new path for the wires on Buttonwood Road. Mr. Curley reported that we had no knowledge of that.

REGULAR TOWNSHIP BUSINESS

Minutes

Mr. Oram made a motion to approve the minutes from the Regular Meeting of February 19, 2019. Mr. Heppe seconded the motion. Mrs. Fadem opened the floor to the public and there were no comments. The motion unanimously passed.

Authorize Payment of Bills

Mr. Oram made a motion to authorize payment of the bills totaling \$296,565.29, date ending February 26, 2019. Mr. Polites seconded the motion. The Board questioned the staff on miscellaneous aspects of the bills. Mrs. Fadem opened the floor to the public and there were no comments. The motion passed unanimously.

OTHER BUSINESS

None

ANNOUNCEMENTS

Mrs. Fadem read the following announcements:

In partnership with the Darby Creek Valley Association, Easttown will be holding its first annual Stream Clean Up this year. The event will be held on Saturday, April 13, 10 am – 12 pm. For information on how to volunteer, please visit www.easttown.org.

The following public meetings will be held at the Township Building unless otherwise stated:

- Planning Commission on Tuesday, March 05, 7 pm is cancelled
- Policy Committee on Monday, March 11, 5:30 pm
- Citizens Advisory Committee on Monday, March 11, 6:15 pm
- Municipal Authority on Tuesday, March 12, 7 pm
- Historical Commission on Wednesday, March 13, 7 pm at Easttown Library
- Next Board of Supervisors meeting on Monday, March 18, 7 pm
- The Annual Easter Egg hunt will be Saturday, April 13, 10 am

PUBLIC COMMENT

None

ADJOURNMENT

The meeting adjourned at 7:50 pm.

Respectfully submitted,

Bill DeFeo
Finance Director