

Easttown Township
Board of Supervisors (BOS)
Regular Meeting
Monday, March 5, 2018 (7 PM)
Meeting Minutes

BOS Present – Marc Heppe (Chair), Betsy Fadem (Vice Chair), Chris Polites, Jim Oram, and Karl Romberger

Staff Present – Dan Fox (Manager), Andy Rau (Solicitor), Gene Briggs (Assistant Manager), Dave Obzud (Chief of Police), and Don Curley (Public Works Director)

The Chair called the meeting to order at around 7 pm and lead the assembly in the Pledge of Allegiance.

1. Citation for Michael Cappelletti – The Chair presented a Certificate of Recognition to Michael Cappelletti for his fourteen years of service as a volunteer on the Easttown Township Planning Commission. The BOS, the Staff, and the public thanked Mr. Cappelletti for his service.

The Chair announced that the BOS met in executive session before the meeting to discuss issues of litigation.

2. Minutes - Betsy Fadem made a motion to approve the minutes (as drafted) from the regular meeting of 2/19/2018. Jim Oram seconded the motion. The Chair called for public comment. No one from the public commented. The Chair called the vote. The motion passed unanimously.
3. Announcements – The Chair read the announcements that were listed on the agenda for the meeting.
4. List of Bills – Betsy Fadem made a motion to approve the List of Bills for the date ending 02/28/18 for \$359,289.42 (Warrants of \$208,417.08 and Payroll of \$150,872.34). Jim Oram seconded the motion. The BOS questioned the staff on various aspects of the bills. The Chair called for public comment. No one from the public commented. The Chair called the vote. The motion passed unanimously.
5. Liaison Reports and 2018 Projects –
 - The Chair announced that the Liaison Reports would be delivered at the second meeting of the month.
 - Betsy Fadem announced that, starting in April, the Policy Committee would meet at the second Monday of each month at 530 pm (Before the ECAC meeting).
 - Chris Polites announced that Kathy Lewis was appointed as President of the Library Board and that the Library Board currently has a vacancy.
 - Marc Heppe announced the creation of the Village of Berwyn/Easttown Library Parking Study Advisory Committee and that the public is invited to submit letters/emails of interest to

Dan Fox by March 22, 2018 for consideration to serve on the Advisory Committee. He also indicated that appointments to the committee would be made at the 4/2/18 Township meeting.

6. Departmental Reports –

- A. Administration – Dan Fox generally summarized his report (dated 3/2/18 and included in the agenda packet) to the BOS. In particular, the BOS and the staff discussed the prospective RFP for Hilltop House. Mr. Fox identified that the intent of the RFP is to help the Township identify the highest and best use of the facility.
- B. Public Works – Don Curley generally summarized his report (dated 2/26/18 and included in the agenda packet). In particular, the BOS and the Staff discussed the prospective clearing and grubbing of sanitary sewer easements. Mr. Curley explained that the clearing and grubbing is needed to ensure access to the infrastructure and to protect the infrastructure. Discussion also included the Park and Recreation Board initiative to use the cleared and grubbed paths as recreational trails. Public comment was provided as follows:
- Barry Mellor (1047 Beaumont Road) expressed general concern regarding the proximity of recreational trails to his property. In particular, he expressed a concern about the prospective access point adjacent to his property. The Staff communicated to Mr. Mellor that at this time it does not envision using or clearing that access point for the use of Public Works Department.
 - Elaine Jenkins-Wacey (1049 Beaumont Road) expressed general concern regarding the proximity of recreational trails to her property and inquired about the location of sewer in that area.
 - Michael Wacey (1049 Beaumont Road) expressed general concern regarding the proximity of recreational trails to his property.

7. New Business

- A. Traffic Signal Maintenance – Jim Oram made a motion to renew the traffic signal agreement with Signal Services Inc. at an annual rate of \$3,150. Betsy Fadem seconded the motion. The BOS discussed some general and some particular provisions of the agreement. The Chair called for public comment. Michael Wacey (1049 Beaumont Road) asked about the cost. The Staff and BOS discussed the current and historical cost structure of the agreement. The Chair called the vote. The motion passed unanimously.
- B. Paving and Repairs (Non-Prevailing Wage) – Betsy Fadem made a motion to execute the first-annual extension of the agreement with Dan Malloy Paving, Inc. Chris Polites seconded the motion. The BOS discussed some general and some particular provisions of the agreement. The Chair called for public comment. Michael Wacey (1049 Beaumont Road) asked about the meaning of the term “non-prevailing wage.” The Manager and the Solicitor explained its meaning and its applicability to the types of projects performed under this agreement. The Chair called the vote. The motion passed unanimously.
- C. Snow and Ice Removal – Chris Polites made a motion to execute the second-annual extension of the agreement with Northeastern Enterprises, Inc. Betsy Fadem seconded the motion. The BOS discussed some general and some particular provisions of the agreement. The Chair called for Public comment. Michael Wacey (1049 Beaumont Road) asked about the cost. The Manager and the Solicitor explained that the costs are as specified in the original

agreement and that the Township is billed on a time and material basis. The Chair called the vote. The motion passed unanimously.

- D. Police Trailer – Jim Oram made a motion to execute the three-year rental agreement with Gardian at a cost of \$31,036.57 (for the full three-year term). Karl Romberger seconded the motion. The BOS discussed some general and some particular provisions of the agreement. The Chair called for public comment. Michael Wacey (1049 Beaumont Road) asked about the reason for requiring additional office space. Chief Obzud explained that some of the demand is because of additional part-time officers and additional duties and that some of the demand is because the initial fit into the space was a challenge. The Staff and BOS discussed that a needs assessment had been done a few years ago and the rental of temporary space is a low-cost alternative that comes from that assessment. Additionally, the Solicitor indicated that the bidding requirements are satisfied by using the Keystone Purchasing Network. The Chair called the vote. The motion passed unanimously.

8. Old Business –

- Chris Polites asked generally about the Blackboard calling system. In particular, he indicated that the system may be a good way to communicate with residents during a storm event and expressed how it was recently and effectively used in Springfield Township and in Upper Darby Township. Dan Fox indicated that the staff would evaluate the idea.
- Louise Story (2060 Buttonwood Road) commented that some surrounding municipalities have “warming centers.” The Staff and the BOS discussed the idea and indicated that the County and local nonprofits provide warming centers.
- Betsy Fadem thanked Eugene Briggs for procuring the table cloth with the Township seal for the dais.

9. Public Form – There was no public comment.

10. Adjournment – the meeting adjourned by unanimous consent at around 8 pm.

Approved (as Amended Herein) by the Board of Supervisors on 4/2/18,


Don Curley

04/03/2018