

EASTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES OF MARCH 06, 2017

The March 06, 2017 Regular Meeting took place in the Township meeting room at 566 Beaumont Road, Devon and was called to order at 7:00 pm. Supervisors present included: James W. Oram, Jr.; Chairman; Marc J. Heppe, Vice Chairman; Betsy Fadem; Fred Pioggia; and Christopher D. Polites. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP; Assistant Township Manager and Director of Planning and Zoning; Dave Obzud, Police Chief; Karen Wertz, CPA, Finance Director; Don Curley, PE, AICP; Kate Jones, Administrative Coordinator; and Andrew D.H. Rau, Esq., Township Solicitor.

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Heppe, and seconded by Mrs. Fadem, the minutes of the regular business meeting of February 21, 2017 were unanimously approved.

ANNOUNCEMENTS

Chairman Oram announced that the Board met in executive session prior to this meeting to discuss legal and personnel matters.

The following public meetings will be held at the Township Building unless otherwise stated:

- Planning Commission on Tuesday, March 07, 7 pm at Hilltop House
- Historical Commission on Wednesday, March 08, 7 pm at Easttown Library
- Easttown Citizens Advisory Committee on Monday, March 13, 6:15 pm
- Municipal Authority on Tuesday, March 14, 7 pm
- Library Board on Wednesday, March 15, 7 pm at Easttown Library
- Next Board of Supervisors meeting on Monday, March 20, 7 pm

The Conditional Use Public Hearing for the Devon Yard project is tentatively scheduled for Wednesday, March 22, 7 pm at Hilltop House. The Hearing will be held on this date if the Planning Commission issues a recommendation at its meeting on March 07. Please continue to check the Township Calendar for more information.

LIST OF BILLS

On a motion by Mrs. Fadem, and seconded by Mr. Polites, the Board unanimously approved the payment of \$291,888.26; a total of Warrants (\$146,345.59) and Payroll (\$145,542.67), date ending March 02, 2017.

SUPERVISOR LIAISON REPORTS

Mrs. Fadem updated the Board on the Berwyn Fire Company's potential building project. A group of Township Supervisors, including herself and Mr. Heppe, and staff from Easttown and Tredyffrin met on March 02 for an initial presentation by the Fire Company on the history of its building project and future needs. A tour of the building was given as well as a past analysis on the project and the potential building schematic. The total cost is estimated to be 8.5 million dollars for a new 19,500 square foot building. This project is in its beginning stages and this meeting just reinitiated the dialogue with Easttown and Tredyffrin Townships. No future meetings have been set.

Mrs. Fadem added the Tredyffrin Easttown Fire Companies Funding Coalition Task Force has not met since pre-budget season in October 2016 and will meet again on March 07 with Mrs. Fadem and Mr. Heppe representing Easttown Township.

Mr. Heppe stated that he attended the February Comprehensive Plan Task Force meeting as an alternate. Mrs. Fadem participated via telephone conference. A member of the Pennsylvania Department of Community and Economic Development (DCED) attended the meeting to assist the Task Force with finalizing its objectives and goals.

Mr. Oram stated that the Historical Commission will meet on March 08, 2017 to discuss the Fritz Lumbar site. He added that he and Mrs. Fadem will meet in March for its quarterly Pension Committee meeting.

Mr. Polites stated that the Library recently received Educational Improvement Tax Credit (EITC) from Waste Management to assist with its education programs.

Mr. Pioggia said that he will work with Mr. Curley to streamline Township Municipal Authority procedures. He also announced that he will be attending an upcoming conference to become more acquainted with Township MS4 stormwater requirements. Lastly, he stated that Parks and Recreation Board will be holding its annual egg hunt on Saturday April 08, 11 am, at Frank Johnson Park.

CHAIRMAN'S INITIATIVES

The Board provided updates for the following, if available:

- 1. Continue to focus on communication with residents and stay abreast of the latest technological platforms for communication and increase presences at Township events – Mr. Heppe and Mr. Pioggia.* Mr. Heppe announced the upcoming Township Egg Hunt on Saturday, April 08. He also stated that 30 Main, a restaurant in Berwyn, will hold an upcoming March Madness and St. Patrick's Day fundraiser for the Berwyn Fire Company. Mr. Heppe and Mr. Pioggia will meet on March 14 to discuss overall communications. Mr. Pioggia added that he and Ms. Jones will meet with a representative from INCommunity Magazine in the coming week.

2. *Resolve short-term space building space issues, especially as it pertains to the needs of the Police Department – Mr. Oram, Mr. Heppe, and Mr. Pioggia.*
3. *Document Township policies and procedures, including but not limited to the Supervisor Discretionary Fund, appointments to Boards and Commissions, and governance issues – Mr. Oram and Mrs. Fadem.* Mrs. Fadem stated that she and Mr. Oram have finalized Policy 100: Policy Development and it has been satisfactorily reviewed by the Township Solicitor. It is an action item on tonight’s agenda for approval.
4. *Explore options with the Tredyffrin-Easttown School District regarding the need for parking at Easttown Library – Mrs. Fadem and Mr. Polites.* Mrs. Fadem asked Mr. Fox to update the Board on this item and Mr. Fox added that Township Staff has met and made progress with the Library and the School District.
5. *Continue to explore Hilltop House as a performing financial asset for the Township – Mr. Polites and Mr. Pioggia.* Mr. Pioggia stated the Hilltop Subcommittee will be examining bids for interior work.
6. *Work towards a sustainable funding solution for the Fire Companies with the TE Fire Companies Funding Coalition – Mrs. Fadem and Mr. Heppe.*
7. *Work with the Planning Commission to complete a sidewalk plan for the Township – Mrs. Fadem.*
8. *Spend time with employees of the Township to get reoriented with their duties - Mr. Heppe.*
9. *Work with Planning Commission and Staff to redefine the Township ordinance regarding fencing and signage - Mr. Heppe.*
10. *Modernize the Township in ways that can reduce its expenses, such as through LED lighting for street lights – Mr. Pioggia.*

DEPARTMENTAL REPORTS

Mr. Fox updated the Board on administrative matters, including the new lockbox for sewer and trash billing, which, like the entire bank transition, has been going smoothly.

NEW BUSINESS

2618 Crum Creek Drive; Post Development Stormwater Discharge Waiver Request

Mr. Briggs introduced the Board to this item. The Applicant recently purchased this property from Melmark Pennsylvania, which had its driveway access from Wayland Road across two Melmark properties.

As a condition of the sale, the existing driveway is to be removed and a new driveway installed from Crum Creek Drive, which the property fronts. A Zoning Permit has been approved by the Township and the Applicant is currently seeking Drainage Permit approval for stormwater management. Given the topography and physical constraints of the lot, the Applicant is unable to comply with the post development stormwater discharge requirement of Section 388-20.I. Consequently, the Applicant has requested a waiver in accordance with Section 388-9.B of the Township Code from Section 388-20.I to allow relief from the post development stormwater discharge rates.

The Applicant proposes a stormwater management system that infiltrates and rate controls stormwater in the pre-development condition. The proposed stormwater management system is found to be acceptable (with consideration given to the amount of existing driveway being removed from the two Melmark properties) by Kevin McAghon, Township Engineer.

On a motion by Mr. Heppe, seconded by Mrs. Fadem, the Board unanimously approved the requested waiver from Section 388-20.I of the Township Code to allow relief from the post development stormwater discharge requirement for 2618 Crum Creek Drive.

Ordinance 429-17; Emergency Communication Systems – Review

Mr. Fox introduced the Board to this item. Easttown Township has developed an Emergency Communication Systems Ordinance based on county and area models. It has been reviewed by the Fire Chiefs at both Berwyn and Paoli Fire Companies and there are no comments.

On a motion by Mr. Heppe, seconded by Mrs. Fadem, the Board unanimously authorized advertisement of proposed Ordinance 349-17; Emergency Communication Systems, with a tentative action date of March 20, 2017 for adoption.

Policy 100; Policy Development - Review

Mrs. Fadem updated the Board on this item, which is part of the 2017 Chairman’s Initiatives to document policies and procedures, including but not limited to the Supervisor Discretionary Fund, appointments to Boards and Commissions, and governance issues. The proposed policy reflects input from Mrs. Fadem and Mr. Oram and has been satisfactorily reviewed by the Township Solicitor. Policy 100 authorizes the Board to have the authority to adopt policies and lays out the procedure for policy review and adoption.

On a motion by Mrs. Fadem, seconded by Mrs. Pioggia, the Board unanimously adopted Policy 100: Policy Development.

OLD BUSINESS

Mrs. Fadem informed the Board that she has been approached by Surrey Services to assist on a five year strategic plan and the Board is invited to an upcoming advocacy breakfast at the facility.

Jodi Durante, of 580 Kromer Avenue, asked the Township to consider a stormwater tools giveaway program like the one currently being offered by the Tredyffrin Environmental Advisory Committee.

Buck Buchanan, of 683 Wetherby Lane, stated that he appreciated the great job done by the Public Works Department during the last snow storm and the packet materials available online prior to public Board meetings.

ADJOURNMENT

The meeting adjourned 7:55 pm.

Respectfully submitted,

Kate Jones
Assistant Township Secretary