

## **EASTTOWN TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES OF SEPTEMBER 17, 2018**

The September 17, 2018 Regular Meeting took place at the Township Building, 566 Beaumont Road, Devon and was called to order at 7:00 p.m. Supervisors present included: Marc J. Heppe, Chair; Betsy Fadem, Vice Chair; Christopher D. Polites; James W. Oram, Jr.; and Karl A. Romberger, Jr. Also attending were Dan Fox, Township Manager; Eugene C. Briggs, Jr., AICP, CZO; Dave Obzud, Police Chief; Don Curley, PE, AICP, Public Works Director; Bill DeFeo, Finance Director; Kate Jones, Administrative Coordinator; Brady Flaharty, PE, Township Engineer; and Andrew D. H. Rau, Esquire, Township Solicitor.

### **MINUTES**

Mrs. Fadem made a motion to approve the minutes from the August 20, 2018 Regular Meeting. Mr. Polites seconded the motion. Chairman Heppe opened the floor to the public and there were no comments. The Chair called the vote. The motion passed unanimously with two corrections made by Mrs. Fadem and Mr. Polites.

### **ANNOUNCEMENTS**

Chairman Heppe announced that the Board will meet in executive session for personnel reasons immediately following this meeting.

As part of the Township's Berwyn Parking Study, there will be a Business Stakeholder Meeting on Wednesday September 26 from 10 am to noon at the Easttown Library and a Community Workshop on Tuesday, October 16 from 7 to 9 pm. Please visit [www.easttown.org](http://www.easttown.org) for more information.

The following public meetings will be held at the Township Building unless otherwise stated:

- Parks and Recreation on Monday, September 17, 7 pm
- Library Board on Wednesday, September 19, 7 pm at Easttown Library
- Zoning Hearing Board on Wednesday, September 26, 7 pm
- Next Board of Supervisors meeting on Monday, October 01, 7 pm

### **LIST OF BILLS**

Mr. Polites made a motion to approve the list of bills totaling \$1,386,518.68; a total of Warrants (\$1,243,502.21) and Payroll (\$143,016.47), date ending August 29, 2018. Mr. Oram seconded the motion. The Board questioned the staff on miscellaneous aspects of the bills and Mrs. Fadem requested an overview of Summer Camp financials for the next Board meeting. Chairman Heppe opened the floor to the public and Mr. Wacey, of 1049 Beaumont Road, sought clarification on the Municipal Authority bond payments. The motion passed unanimously.

Mr. Oram made a motion to approve the list of bills totaling \$297,313.90; a total of Warrants (\$148,253.15) and Payroll (\$149,060.75), date ending September 13, 2018. Mr. Romberger seconded the motion. The Board questioned the staff on miscellaneous aspects of the bills and Mr. Polites requested a year end summary of accounts payable distributions. Chairman Heppe opened the floor to the public and there were no comments. The motion passed unanimously.

## **LIAISON REPORTS**

Board members provided the following updates:

### **Citizens Advisory Committee:**

Betsy Fadem, James W. Oram, Jr.

Mrs. Fadem stated ECAC has not met since the Board's last meeting, as they are scheduled to tour the RCA facility next Thursday, September 27. The Committee's next meeting is October 08.

### **Fire Company Task Force:**

Betsy Fadem, Marc J. Heppe

Mrs. Fadem stated no formal meetings have taken place. Mr. Heppe and Mr. Fox have suggested that Easttown coordinate a budget meeting with Tredyffrin and the two fire companies in the next couple of weeks prior to the 2019 budget formulation.

### **Hilltop Subcommittee:**

Mr. Polites and Mr. Romberger stated that the Committee met with two of the three catering companies interviewing for the position and that the third had to reschedule for later in the month. Mr. Romberger added that he feels confident in the process thus far.

### **Historical Commission:**

Karl A. Romberger, Jr.

No update. The Commission next meets on October 10.

### **Library Board:**

Christopher D. Polites

Mr. Polites stated that the Library will be presenting its proposed 2019 Budget to the Board at its meeting on October 01. He also updated the Board on various Library activities, including its new passport processing center and its upcoming ceremony honoring contributing members of the community.

### **Municipal Authority:**

Karl A. Romberger, Jr.

No update. The Authority next meets on October 08.

### **Neighborhood Watch:**

Marc J. Heppe (and Chief Obzud)

Mr. Heppe announced that the Neighborhood Watch will be honoring two members of the Police Department at public meetings in October.

**Park & Recreation Board:**

Christopher D. Polites

No update as the Board is meeting concurrently to this meeting.

**Pension Committee:**

James W. Oram, Jr., Christopher D. Polites

Mr. Polites stated that he and Mr. Oram attended the quarterly pension committee meeting on September 11 and gave a robust overview of the positive state of the Township's pension funds.

**Planning Commission:**

Betsy Fadem, Marc J. Heppe

Mrs. Fadem and Mr. Heppe deferred to Mr. Brigg's Planning and Zoning departmental report. The Commission next meets on October 02.

**Police Department:**

Marc J. Heppe, James W. Oram, Jr.

Mr. Oram stated that he met with Chief Obzud to discuss personnel, body cameras, and the two license plate recently installed on vehicles that were paid for with an anonymous donation.

**Policy Committee:**

Betsy Fadem, James W. Oram, Jr.

The Policy Committee met on September 10 and discussed a Board Member Communication policy. The policy should be ready for consideration at the next Board of Supervisors meeting. Next up for the Committee are policies to address the Open Space Fund and Township Donations. The Committee next meets on October 08.

**Additional Initiatives:**

Mrs. Fadem also updated the Board on the *All Aboard Devon* Train Station Project. Legislative letters went out August 28 and received a great initial response which resulted in a meeting of Mrs. Fadem and Mr. Briggs with County Commissioner Michelle Kichline and Planning Commission David Ward. Additionally Mrs. Fadem and Mr. Briggs had a phone conversation with Betsy Mastaglio from DVRPC, a sit down meeting with Senator McGarrigle and are scheduled for a conference call this Thursday with two SEPTA representatives, Richard Burnfield Deputy General Manager/Treasurer and Robert Lund, Assistant General Manager of Engineering and Construction.

The project was met with great enthusiasm and support. The process may be methodical and longer than anticipated. This first phase has been to gather data on the past and identify the steps necessary to move the project ahead. Based on initial meetings and discussions, to demonstrate our commitment as a

Township and to get help with the pedestrian and bicyclist connectivity to the Devon Station, we are recommending that we apply to DVRPC for Safe Routes to Transit. This will provide technical assistance for the plan to implement safe routes to the Station. Our responsibility as a Township is to convene the key stakeholders for meetings and to gather their input.

Chairman Heppe opened the floor to the public and there were no questions.

## **DEPARTMENTAL REPORTS**

Mr. Fox, Township Manager, outlined the contents of his memo, dated September 14, 2018, including an update on the 2019 Budget process timeline. After discussion, Chairman Heppe opened the floor to the public and there were no comments.

Mr. DeFeo, Finance Director, outlined the contents of his memo, dated September 11, 2018. After discussion, Chairman Heppe opened the floor to the public and there were no comments.

Mr. Briggs, Director of Planning and Zoning, outlined the contents of his memo, dated August 10, 2018, including an update on sidewalk analyses. Mr. Polites and Mr. Romberger sought clarification on the current method for determining fee-in-lieu sidewalk payments. Mr. Romberger suggested that the Township consider site specific median fee-in-lieu of charges. After discussion, Chairman Heppe opened the floor to the public and there were no comments.

Chief Obzud gave an update on the Police Department, including the implementation of plate readers on two police cruisers, which were funded through the generosity of an anonymous donor. After discussion, Chairman Heppe opened the floor to the public and Mr. Wacey and Polly Alden, of 563 Canterbury Lane, sought clarification regarding the databases maintained by the state for the plate readers.

Mr. Curley, Public Works Director, outlined the contents of his memo, dated September 12, 2018. Mr. Polites asked for additional information regarding the Township's current cell tower ordinance and suggested that the Solicitor and Township Staff consider updating it. After discussion, Chairman Heppe opened the floor to the public and Louise Story, of 2060 Buttonwood Road, stated that she shared Mr. Polites' concerns regarding cell towers. Mr. Wacey added that he welcomes improvements in the Beaumont Road area as the current reception is terrible.

## **NEW BUSINESS**

### **Consideration of a Motion to Approve SD 519 – 616 Leopard Road – Final Minor Subdivision Plan**

Mr. Briggs introduced the Board to this item. This Subdivision and Land Development Plan Application was originally submitted to the Township on March 02, 2018. The Applicant is proposing to subdivide a single lot into two lots for the construction of two new Single-family Detached Dwellings. At the September 06, 2018 Planning Commission meeting, the Planning Commission recommended that the Board consider

approving the Application conditioned upon the Applicant complying with the outstanding comments in the following Township Consultant review letters: Township Engineer review letter dated August 24, 2018; Township Transportation Engineer review letter dated August 29, 2018; and Township Landscape Architect review letter dated August 23, 2018. The Planning Commission also recommended that the Board grant a waiver from Section 400-41 to not require curbs and sidewalks along Leopard Road provided that the Applicant pay fees-in-lieu-of curb and sidewalk in accordance with the Township's adopted Fee Schedule (\$28/LF for curb and \$32/LF for sidewalk). Such fees are to be paid prior to recording the final plans.

Michael T. Shiring, Esq., and Michael Hartman, PE, were in attendance representing the Applicant. Mr. Shiring stated that this application has been reviewed at several Planning Commission meetings and revised based on the comments of both Commissioners and concerned residents. Mr. Hartman provided an overview of the proposed final plan.

Stuart Alden, of 563 Canterbury Lane, read a letter he submitted to the Board of Supervisors for the record which states the following:

"I'm Stuart Alden, a 24 year Easttown resident at 563 Canterbury Ln, on the same block as the 616 Leopard Rd. property. I wrote a letter similar to this one directly to Betsy Fadem and Marc Heppe on July 2<sup>nd</sup> and received no response to that letter. I've expanded that previous letter somewhat and included all of the key points which I have tried to raise in each Planning Commission meeting since February of 2018. I would like to submit this letter as part of the record, so that my concerns are documented in writing, and so that these points may be of help in settling future disputes regarding this property.

Background: The 616 Leopard property has on it a small house that has been essentially abandoned for several years. People have proposed tearing down the house and building a new one since at least 2008. The house was built in the 1950s on a built-up mound which puts the house far above the natural grade on the downhill slope. A large pond was dug to catch water downhill from the house. The back half of the property receives water from a 3.8 acre watershed; several large natural drainage swales carry the water through culverts under Byrd Drive and into Darby Creek in Sharp's Woods. At its deepest, the main swale is about 10 feet deep, from the bottom of the swale to the top of the banks on either side.

Key concerns regarding the project: I think we are all in agreement that it would be desirable for the old house to be replaced. What I have been trying to show is that shoehorning a second house onto a flag-shaped property, and placing that house on top of the swale and directly in the path of the natural water flow, is not a good idea. (This goes beyond aesthetic considerations, although I believe those are valid too. On several occasions, for this project and others, the Planning Commission has emphasized their dislike of "building tight on the lot." This project takes the concept of building tight to its very extreme. This also goes beyond considerations of impact on adjoining property values; certainly I believe that is a valid concern for Easttown residents as well.) Although I am not an engineer, I have observed this property for 24 years, as it adjoins my back yard. My eyes and common sense tell me the following: 1) There was a

good reason why the original house was built where it was. Construction in the neighborhood since that time (roads as well as houses) could only serve to amplify the flow of water across the back half of the lot. The flow of water is sufficiently high that someone deemed two culverts necessary to divert the water under Byrd Drive and into Darby Creek in Sharp's Woods. The project is proposing to build a second house right on top of the beginning of the main swale, where historical water flow has been sufficient to begin cutting a groove in the land. 2) Both the front and back houses will also increase water flow onto downhill properties; the proposed retention basins do not protect the back house or the downhill properties. Even if the retention basins are sized in accordance with impervious cover regulations, their positioning will be problematic. Water flowing between our house and our neighbors' (the Benjamins) will end up on the driveway of the second house (in front of where the swale currently begins). In severe storms, we would expect water run directly into the garage; nothing in the plan appears to divert or trap this flow of water. This is bound to cause an unhappy homeowner and create unnecessary friction between neighbors. Moreover, the wide and long driveway surface extending from Leopard Road, and the filling-in of the pond, will send even more water to the properties located downhill from the project. 3) Uphill sewage pumps and wells are undesirable on a block next to a creek where the surrounding houses have city water and gravity sewer. It appears that there is no simple direct route for sewage to run from either house, and this likely discouraged earlier project concepts. The earliest plans involved an easement through a neighbor's yard (a school friend of the builder's) out to Byrd Drive. The latest plan appears to involve pumping the sewage uphill 38 feet to the intersection of Leopard Road and Canterbury Lane. There also appears to be no feasible way to connect to Township water, so wells are proposed for each house (at least as of the most recent plan we've seen), with the required 100 foot radius around the well extending into neighboring properties. 4) A Traffic hazard exists. The position of the driveway on Leopard Rd is problematic. Leopard Rd consistently experiences 45 mph traffic (in spite of the 35 mph limit), and at that position, there are blind spots in both directions and embankments on both sides of the road (no shoulder whatsoever), significantly increasing the chances of a collision between cars exiting the driveway and oncoming traffic. We were told that in spite of the traffic engineer's original recommendation, no traffic study has yet been performed. 5) To summarize, I feel that this project is ill-conceived; it will cause problems both for the new owners of the houses and the neighbors on the 10 adjoining properties. It may improve the builder's return (although that is debatable) and Easttown's tax revenues, but only at the expense (in terms of property values, aesthetics and water concerns) of the current Easttown residents on the adjoining properties, and likely the residents of the new houses as well.

Planning Commission process: handling of the meetings and website updates: I have no doubt that the scheduling, cancelling, rescheduling and announcement of the meetings is being done in strict accordance with the law. But I do want to point out that residents who have "day jobs" have been trying to rely on the Easttown website for information; indeed, short of calling the Township office every day, we're not sure how we could stay more informed. At least 4 incidents have led us to believe that this project is not being conducted in a truly open manner: 1) We first learned about this project via a letter was sent out in late December alerting residents within 500 feet that a meeting would be held on the first

Tuesday of January 2018 and that 616 Leopard was on the agenda. Many of us received that letter while we were away for the holidays, and would not be back in town until after the meeting had already been held. Fortunately, a snow storm forced the cancellation of that meeting. 2) In February, the meeting included plans that were significantly different from the plans that had been made available to us on the website previously. We had less than a week to evaluate the new plans. 3) In June, the applicants pulled their participation in the meeting at the last minute (at 2 p.m., apparently), so several of us found about that from a note taped to the door of the Township building that night, and wasted time (and had to reschedule other activities that evening) as a result. The website had not been updated. 4) The details of the July meeting-- were not posted on the website until the prior Thursday. Those of us with holiday plans again had to reschedule those, or were unable to attend the meeting in person.

I'm sorry to sound like "sour grapes" here, but I—and I believe my neighbors as well—would like to think that someone on the planning commission or the board of supervisors is representing our interests. By "our interests," I mean the interests of long-term residents of Easttown who are not builders, architects, lawyers or real estate professionals. And specifically, I'm talking about our interests in preserving the functionality, beauty and economic value of our Easttown properties."

Tim Cogswell, of 1428 Byrd Road, added that his property is impacted by stormwater runoff from this property and he has concerns regarding the Applicant rerouting water and sought clarification regarding the neighbors' legal recourse if the proposed stormwater management facilities do not work as intended. Mr. Rau explained that the Applicant must comply with the Township's Stormwater Management Ordinance and that the Township requires a Best Management Practices document to be signed by the Applicant and recorded with the County with approved Plans. The property owner has a perpetual obligation to maintain the facilities as approved and provide proof of this the Township. This document is legally binding and legal action can be triggered if maintenance is not adequate.

Mr. Flaharty explained the stormwater management review performed by the Township. He also stated that he has thoroughly reviewed this project and has deemed the management controls adequate and in compliance with the Township Ordinance. Polly Alden, of 563 Canterbury Lane, asked about the required, but not yet approved, County National Pollutant Discharge Elimination System (NPDES) permit issued by the County's Conservation District. Mr. Rau responded that, legally, the Board of Supervisors cannot delay an approval based on the timetable of permit approvals from outside agencies, but does ensure that any Township approval is conditioned upon these external permits being issued. Louise Story, of 2060 Buttonwood Road, stated that she believes a decision on this application should be tabled until the NPDES permit is approved. Mr. Rau explained that the Municipalities Planning Code requires the Board to act within a certain timeframe on subdivision applications or they are deemed approved, absent additional extensions from the Applicant.

Mrs. Fadem asked Mr. Rau to explain the conditions under which the Board can issue a denial of a by-right subdivision application. Mr. Rau responded that the Board would have to issue that denial based on the Application not being in compliance with the Township ordinance. Township Consultants and Staff have reviewed this Plan extensively and it is in compliance, subject to meeting all review letter conditions.

Mr. Heppe stated that he is sympathetic with concerned neighbors but that he must act in accordance with Township Code.

Mr. Romberger asked the Applicant if he had met with concerned neighbors and Mr. Shirring responded that the Applicant has done so through the various Planning Commission meetings. Mr. Romberger answered that he believes the Applicant should have done more but that the Township is bound by its Township Code.

Mr. Oram reiterated Mr. Romberger's concerns.

Mr. Polites stated that he sympathizes with the residents and that he wishes the Applicant had done more.

After discussion, Mrs. Fadem made a motion to approve SD 519 616 Leopard Road Final Minor Subdivision Plan. Mr. Oram seconded the motion. The motion passed 4 – 1 with Mr. Polites voting against approval. The approval is conditioned upon:

1. The approved plans shall comply with the outstanding comments in the following Township Consultant review letters: Township Engineer Review Letter dated August 24, 2018; Township Transportation Engineer Review Letter dated August 29, 2018; and Township Landscape Architect Review Letter dated August 23, 2018.
2. The Waiver as referenced in the Easttown Township Planning Commission's September 7, 2019 recommendation letter (SLDO § 400-41 for sidewalk waiver / fee in lieu) is granted and is incorporated herein, except that the waiver grant is limited to not requiring sidewalks along the Leopard Road subdivision frontage; the Applicant shall nonetheless install curbing on the Leopard Road frontage. The Applicant shall further pay the appropriate fee-in lieu charges as referenced in the Planning Commission letter.
3. The Applicant shall obtain all outside agency permits, including, but not limited to, those referenced in the Township Engineer Review Letter dated August 24, 2018, and all outside agency permits must be in place prior to plan recording or Easttown Township permit issuance.
4. The Applicant shall comply with the Township's general development and permitting requirements, including but not limited to, execution of development agreements, BMP agreements, posting the necessary financial security for proposed public and quasi-public improvements, and the Applicant shall obtain all necessary permits for the development.
5. The Applicant shall reimburse the Township for all outstanding fees and charges incurred by the Township in processing and considering the Subdivision and Land Development Application, including but not limited to legal, engineering, and consulting review fees.

6. The proposed use and development, and intensity thereof, shall be consistent with the Applicant's plans, testimony and evidence provided at the September 17, 2018 Public Meeting.

### **Consideration of a Motion to Submit Safe Routes to Transit Program Application for Devon Train Station**

Mr. Briggs introduced the Board to this item. On August 20, 2018, the Board authorized Supervisor Fadem to mail letters to United States Senators Bob Casey and Pat Toomey, United States Congressman Ryan Costello, Pennsylvania State Senator Tom McGarrigle, Pennsylvania State Representative Duane D. Milne, Chester County Board of Commissioners, Amtrak, and Delaware Valley Regional Planning Commission (DVRPC). The purpose of the letters was to gain support and possible funding to rehabilitate the Devon Train Station. Since that time, Supervisor Fadem and Mr. Briggs have met with Senator McGarrigle and County Commissioner Kichline, as well as had discussions with SEPTA and DVRPC.

As a result of these meetings and discussions, the Township was encouraged to submit a DVRPC Safe Routes to Transit Program Application. This Program provides no cost technical assistance to municipalities that wish to improve and/or complete the pedestrian and bicycle infrastructure leading to transit facilities. Under the Program, DVRPC will complete the necessary planning and engineering work to move pedestrian and bicycle infrastructure projects from concept (2018 Comprehensive Plan) to implementation (shovel ready). Shovel ready projects tend to rank higher and advance quicker when being considered by funding agencies. The deadline for submission is October 05, 2018.

Mr. Polites made a motion to authorize Staff to submit the Safe Routes to Transit Application to DVRPC by October 5th to assist the Township in improving pedestrian and bicycle access to the Devon Train Station. Mr. Romberger seconded the motion. Chairman Heppie opened the floor to the public. Ms. Story asked if the Township has spoken to people who steered the Paoli Train Station project and Mrs. Fadem responded that Commissioner Kichline sat on that task force. Mr. Fox added that the Devon Station is not an AMTRAK stop. Mr. Wacey sought clarification on the grant payout and Mrs. Fadem responded that the application is for technical service. The motion passed unanimously.

### **Consideration of a Motion to Submit for a PECO Green Region Grant**

Mr. Curley introduced the Board to this project. Each year, PECO awards around 15 grants of up to \$10,000 for open space projects. PECO'S Grant Opportunity pamphlet specifically identifies consulting fees (associated with public input, design services, planning services, cost estimates, etc.) as suitable for payment from the grant funds. Given the ongoing dialog regarding using the land behind the Spring Knoll Pumping Station for a trail, path, or walkway, Mr. Curley said, this grant seems like a reasonable opportunity to pursue. If authorized by the Board, Mr. Curley would prepare the application and submit it in September of 2018. If then approved by PECO, Mr. Curley would prepare a scope and distribute it to the Township Consultants and Staff for comment. The scope would include, but not be limited to, evaluating and making recommendations regarding prospective: Access Points; Parking; Trail or Trail Head Layout; Design Recommendations (width, material, ground cover, etc.); Plantings; Signage; and Cost Estimates.

After discussion, Mrs. Fadem made a motion to authorize Township Staff to prepare and submit an application for a PECO Green Region Grant. Mr. Polites seconded the motion. Chairman Heppe opened the floor to the public and Mr. Wacey asked if there is a Township match to the funding. Mr. Curley responded that there is not. The motion passed unanimously.

#### **Consideration of a Motion to Authorize the Sale of Surplus Equipment**

Mr. Curley introduced the Board to this item. Section 1504 of the Second Class Township Code specifies that the sale or disposal of property with a value that exceeds \$1,000 requires approval by the Board of Supervisors and advertisement in a newspaper of general circulation. The Township seeks to sell or dispose of a generator set that had been at the public works garage, a steel hand dolly, one excess police patrol vehicle, and one excess public works administrative use vehicle.

After discussion, Mrs. Fadem made a motion to authorize Township Staff to advertise the sale of and sell or dispose the four items listed above. Mr. Polites seconded the motion. Chairman Heppe opened the floor to the public and there were no comments. Mr. The motion passed unanimously.

#### **Consideration of a Motion to Approve 2550 Crum Creek Road – Stormwater Management Waivers Request**

Mr. Briggs introduced the Board to this item. Under Section 388-9.B of the Township Code, the Board of Supervisors has the authority to waive requirements of the Stormwater Management Chapter, when the literal enforcement will cause undue hardship because of peculiar conditions pertaining to the lot, provided that such waiver is not contrary to the public interest. On August 27, 2018, DL Howell Civil Engineering and Land Planning, Property Owner's Engineer, submitted a waivers request letter for the following:

- Section 388-18.K.(4) to allow relief from the infiltration structure setbacks of 10 feet to property lines/right-of-ways, 100 feet to wells, and 50 feet to septic systems due to the size/configuration of the lot and existence of natural features. The proposed setbacks are 8 feet, 75 feet, and 14 feet, respectively.
- Section 388-25.E to allow relief from the infiltration facility's loading ratios of 8:1 for the total drainage area and 5:1 for the impervious drainage area. The proposed loading ratios are 38:1 and 9:1, respectively.

Brady Flaharty, Township Engineer, has reviewed the Property Owner's Engineer justifications for the requested waivers and finds them to be acceptable.

After discussion, Mrs. Fadem made a motion to approve the requested waivers from Section 388-18.K.(4) and 388-25.E of the Township Code to allow relief from the infiltration facility's location and loading ratios for 2550 Crum Creek Road as identified in the ARRO Letter, dated August 27, 2018. Mr. Oram seconded

the motion. Chairman Heppe opened the floor to the public and there were no more comments. The motion passed unanimously.

### **2019 Minimum Municipal Obligation (MMO)**

Mr. Fox stated that is a legal requirement to present and certify the 2019 pension plan contributions to the Board of Supervisors. Chairman Heppe opened the floor to the public and there were no questions. No further action is required.

### **Police Staffing Presentation**

Tabled.

### **OLD BUSINESS**

None

### **PUBLIC FORUM**

Mr. Wacey asked for clarification regarding the recording of Stormwater Management Best Practices Agreements and subsequent inspections, which, Staff answered, are required every three years.

### **ADJOURNMENT**

The meeting adjourned at 09:35 pm.

Respectfully submitted,

Kate Jones  
Assistant Township Secretary