

# Easttown Township

*Easttown Municipal Authority (EMA)  
566 Beaumont Road, Devon PA 19333  
Telephone: 610 687 3000 / Fax: 610 687 9666*

*Marty Cappelletti, Chair  
C. Richard Morsbach, Vice Chair  
A. John May, Treasurer  
Kim A. Reynolds, Secretary  
Kevin McCauley, Assistant Secretary  
Douglas Burnett  
W. Todd Pohlig*

Regular Meeting (Held via an Authorized Telecommunication Device)  
Tuesday, January 12, 2021 (7 PM)  
Meeting Minutes

Present – Richard Morsbach (Vice Chair), Marty Cappelletti (Chair), Todd Pohlig, Kim Reynolds (Secretary), Doug Burnett, Kevin McCauley (Assistant Secretary), Michael Wacey (Supervisor Liaison), Brady Flaharty (Engineer), and Don Curley (Administrator).


1. Call to Order – Todd Pohlig called the meeting to order at 7 pm.
  - a. Todd Pohlig called for nominations for officers of the EMA. The EMA discussed the process.
    - Todd Pohlig made a motion to appoint Marty Cappelletti as Chair. Doug Burnett seconded the motion. Todd Pohlig asked for public comment. No one from the public commented. Todd Pohlig called for the vote. The motion passed unanimously.
    - Marty Cappelletti made a motion to appoint Richard Morsbach as Vice Chair. Todd Pohlig seconded the motion. The Chair asked for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.
    - Todd Pohlig made a motion to reappoint John May as Treasurer and Kim Reynolds as Secretary. Kevin McCauley seconded the motion. The Chair asked for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.
    - Doug Burnett made a motion to appoint Kevin McCauley as Assistant Secretary. Todd Pohlig seconded the motion. The Chair asked for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.
  - b. The Chair called for appointments for solicitor, engineer, and auditor. The EMA discussed the roles and performance of these positions.


- Richard Morsbach made a motion to reappoint Kristin Camp (Buckley Brion) as Solicitor. Doug Burnett seconded the motion. The Chair asked for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.
  - Doug Burnett made a motion to appoint Brady Flaharty (ARRO) as Engineer. Todd Pohlig seconded the motion. The Chair asked for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.
  - Don Curley explained the circumstances associated with the traditional engagement of the auditor and with the Township’s ongoing process of engaging a new auditor. Todd Pohlig made a motion to table the appointment of the auditor until the Township completes its selection process. Marty Cappelletti seconded the motion. The Chair asked for public comment. No one from the public commented. The Chair called for the vote. The motion passed unanimously.
2. Minutes – Marty Cappelletti made a motion to approve the minutes of the EMA meeting on December 8, 2020. Doug Burnett seconded the motion. The EMA discussed the minutes. The Chair asked for public comment. No one from the public commented. The Chair called the vote. The motion passed unanimously.
3. Reports
- a. Flow Report – Brady Flaharty outlined key elements of the report. The EMA discussed the report.
  - b. Administrator’s Report – Don Curley outlined key elements of the report. The EMA discussed the report.
  - c. Engineer’s Report – Brady Flaharty outlined key elements of the report. The EMA discussed the report. Discussion included consideration of the request by Almeida & Hudak Contractors, LLC for an extension for Final Completion of the Sharp’s Woods Project. The EMA discussed this issue. Todd Pohlig made a motion to grant an extension for Final Completion to April 1, 2021. Doug Burnett seconded the motion. The Chair called for public comment. No one from the public commented. The Chair called the vote. The motion passed unanimously.
4. Business Items –
- A. DELCORA Act 537 Update – Don Curley described the circumstances associated with DELCORA’s prospective sale of its sewer system to AQUA. The EMA discussed it. No action was taken.
  - B. Capital Plan Update – Don Curley described the circumstances associated with the Trustees receipt of the bond proceeds, with the prospective short-term investment of the proceeds, with the prospective implementation schedule of the projects, and with the existing contract for pipe work (cleaning, televising, grouting, and repairing). The EMA agreed by unanimous consent that ARRO should proceed with submitting Professional

existing contract for pipe work (cleaning, televising, grouting, and repairing). The EMA agreed by unanimous consent that ARRO should proceed with submitting Professional Service Agreements in accordance with the schedule identified in Don Curley's memo to the EMA, that the Trustee should submit a short-term investment plan for the bond proceeds to the EMA, and that extension of the existing agreement for pipe work shall be an agenda item for the February meeting.

5. Bills and Finance Report – Kevin McCauley made a motion to approve the *LIST OF BILLS – January 12, 2021* in the amount of \$2,323.75 for the Operating Fund and \$11,696.90 for the Capital Fund. Marty Cappelletti seconded the motion. The EMA discussed the bills. The Chair asked for public comment. No one from the public commented. The Chair called the vote. The motion passed unanimously.
6. Old Business – None.
7. Public Forum - No one from the public commented.
8. Adjournment – The meeting adjourned by unanimous consent at around 750 pm.

Respectfully Submitted:

  
Don Curley  
01/13/2021

Approved by the EMA on 2/9/2021  
  
Kim A. Reynolds  
Secretary