

# Easttown Township

*Parks and Recreation Board (PRB)  
566 Beaumont Road, Devon PA 19333*

*Tom Toscani, Chair  
Ted Babiy  
Stacey Ballard  
Margaret DePiano, Vice Chair  
Cathy Stead  
Lisa Schwarcz  
Marc Heppe*

## Regular Meeting Tuesday January 18, 2023 (7 PM) Meeting Minutes

The Meeting was held at the Township Building. Present – Tom Toscani, Margy DePiano, Lisa Schwarcz, Cathy Stead, Marc Heppe, Ted Babiy, and Don Curley (Public Works Director).

1. Call to Order – The meeting was called to order at 7 PM.
2. Meeting Minutes - Consideration of Meeting Minutes from the November 15, 2022 Meeting – The Parks and Recreation Board (PRB) reviewed the minutes. Public Comment was requested. No one from the public commented. The minutes were approved by Unanimous Consent.
3. Business and Discussion Items
  - A. Election of Officers – The PRB discussed the role of and process for electing officers. Public Comment was requested. No one from the public commented. It was agreed by Unanimous Consent that Tom Toscani shall be the Chair and Margy DePiano shall be the Vice Chair.
  - B. Minutes – See item 2.
  - C. ROSERP Update – Tom Comitta updated the PRB on the status of the project. The PRB discussed it.
  - D. Capital Initiatives for 2023 – The PRB discussed the initiatives approved in the budget for 2023. It was determined by Unanimous Consent that:
    - It is uncertain if the new sign at Historic Waynesborough should be the responsibility of the tenant or the Township. It was determined that if the PRB believes that responsibility for the sign belongs to the tenant then PRB should communicate that position to the BOS.
    - Ted Babiy shall review catalogs to identify prospective zip lines and shall present his findings to the PRB.

- The Township should not proceed with the evaluation of access to the Courtyard (that initiative may be reevaluated after the final disposition of the campus layout for the building is determined).
- The Township should engage Tom Comitta Associates to complete the feasibility analysis for the installation of pickle ball/tennis courts at Hilltop Park at a budget price of around \$10,000.
- The Township should engage Tom Comitta Associates to complete the concept plan for the stream access at Hilltop Park at a budget price of around \$2000.
- Marc Heppe shall review catalogs and locations to identify prospective park furniture at the parks and shall present his findings to the PRB.

Public Comment was requested. No one from the public commented

E. Memorial Tree Plantings in the Parks – The PRB discussed the issue. It agreed, by Unanimous Consent, that the Township should engage Tom Comitta Associates to develop a list of suitable plants and locations at a budget cost of around \$1000. Public Comment was requested. No one from the public commented.

4. Old Business – No action taken.
5. Announcements - The Chair announced the date of the next meeting.
6. Public Comment – No one from the public commented.

Adjournment – The meeting adjourned by unanimous consent at around 845 PM.

Submitted by:

Don Curley 2/13/23  
Don Curley

Approved by:

Parish REZ Bomp 2/13/23  
TOWNSHIP SECRETARY