



BOARD OF SUPERVISORS

Regular Meeting Minutes

August 02, 2021

The Regular Meeting took place in the Township meeting room and also via an Authorized Telecommunication Device (GoToWebinar). Supervisors present included Marc Heppe (Chair), Betsy Fadem (Vice Chair), Michael Wacey, and Jim Oram. Supervisor Beth D'Antonio attended virtually. Also in attendance were Eugene Briggs (Township Manager), Don Curley (Assistant Township Manager and Director of Public Works), Bill DeFeo (Finance Director), Lieutenant Mike Seshier (Easttown Police Department), Andrew Rau (Township Solicitor) and Sharon Norris, (Administrative Assistant to the Township Manager.)

1. **Call to Order** – Chairman Heppe called the meeting to order at 7:00 PM. Mr. Heppe announced that this meeting is being recorded and made brief remarks regarding meeting protocol.
2. **Pledge of Allegiance** – Mr. Heppe led the Pledge of Allegiance. Immediately following the Pledge, Mr. Heppe called for a moment of silence in memory of Dayna Antonio, a valued friend and dedicated employee of the Police Department who passed away that morning. Mr. Heppe announced that the Board met in Executive Session on July 22, 2021, to discuss personnel issues.
3. **Board Motions, Presentations and Resolutions**
 - A. **Introduction of Five New Police Officers** – Mr. Heppe individually introduced the following five, most recently hired full-time officers: Officer Kevin Thompson, Officer CJ Burdsall, Officer Anthony Stabilo, and Officer Hannah Thomas who were hired as full time officers in December 2020 and Officer Matthew Finkbohner who was sworn in on July 19, 2021. Chief Obzud was on hand to greet the officers.
 - B. **Consideration to Proceed with Phase B of the Township Building Space Evaluation Project** – Matt Heckendorn and Arial Ricciuti of Heckendorn Shiles Architects (HSA) were in attendance to assist with the discussion. Mr. Heckendorn gave a brief summary of the Building Space Evaluation project. Mr. Oram made a motion that the Board of Supervisors authorize HSA to proceed with Phase B of the Building Space Evaluation Project in accordance with the Phase B Proposal to help solve the Township's space needs. The motion was seconded by Vice Chair Fadem. The Board discussed the project. Mr. Heppe called for public comment. Michael DeFlavia, 125 Bartholomew Road, commented on the long-term vision for the Township and Police. Jay Jennings, 212 Dorset Road, commented on the location of the Police operation. Buck Buchanan, 683 Wetherby Lane, speaking

as a member of ECAC, commented on the knowledge gained from the Study. Mr. Heppe called for the vote. The motion carried 5-0.

- C. Consideration of Resolution 2021-18 Revoking the Declaration of Local State of Disaster Emergency** – Mr. Heppe called for a motion. Mrs. Fadem made a motion that the Board of Supervisors adopt Resolution 2021-18, revoking the Declaration of Local State of Disaster Emergency. Mr. Oram seconded the motion. The Board discussed the Resolution including whether it may affect any of the Township’s funding eligibility. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0.
- D. Consideration of the Planning Commission’s Village of Berwyn/Library Parking Study Recommendations** – Mr. Briggs outlined the Planning Commission’s recommendations for the Board’s review. Mrs. Fadem made a motion to begin the discussion and categorize the recommendations into those to implement this year, to budget for in 2022 and to address in later years. Mr. Oram seconded the motion. The Board discussed the Planning Commission recommendations. Mr. Heppe called for public comment. Cheryl Harper, 214 Pheasant Run Drive, commented on municipal parking lots. Michael DeFlavia commented on parking and the recommendations. Mr. Heppe called for a revised motion authorizing Mr. Briggs to summarize the document and bring it back to the BOS for final review. The revised motion carried 5-0.
- E. Consideration of Resolution 2021-19 Extending the Agreement for completing the Coordinated Traffic Signal Construction (Automated Red Light Enforcement [ARLE] Grant)** – Mr. Curley summarized the extension agreement and Matt Kosuch, Township Traffic Consultant from McMahon Associates, was on hand to answer any questions. Mr. Heppe called for a motion. Mr. Oram made a motion to adopt Resolution 2021-19, extending the Agreement for completing the Coordinated Traffic Signal Construction (ARLE Grant). Mr. Wacey seconded the motion. The Board discussed the contract. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0 with a modification to the Resolution to add the contract extension date of September 17, 2022 to the Resolution in two places. The Board instructed Mr. Briggs to work with McMahon Associates and keep the Board apprised of any issues.
- F. Consideration to Award Contract for Coordinated Traffic Signal Construction (ARLE Grant)** – Mr. Curley summarized the bid process and results. Mr. Heppe called for a motion. Mrs. Fadem made a motion to authorize the Traffic Engineer, McMahon Associates, to execute the contract with Wyoming Electric and Signal (with the backup batteries) for the amount specified in the proposal. The motion was seconded by Mr. Oram. The Board discussed the contract. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0.
- G. Consideration of Resolution 2021-20 to Sell Excess Police Vehicle** – Mr. Curley summarized the Resolution which, once adopted, would allow the Township to initiate the sale of the vehicle at either the Manheim auction or on Municibid. Mr. Heppe called for the motion. Mr. Fadem made a motion to adopt Resolution 2021-20. Mr. Wacey seconded the motion. The Board briefly discussed the Resolution. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0.

- H. Consideration of Purchasing Smart Secure to Protect Against Ransomware Attacks** – Mr. Jason Zimmerman of Omega Systems, the Township’s IT Consultant, gave a presentation of Smart Secure, Omega’s cybersecurity solution, to protect against crippling ransomware attacks. Mr. Heppe called for a motion. Mr. Wacey made a motion to authorize the Township Manager to sign the Smart Secure Work Assignment and Replacement FortiGate Quote. Mrs. Fadem seconded the motion. The Board discussed the presentation and the potentially devastating effects of a ransomware attack, the contract terms and a risk analysis. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 4-1 with Mrs. D’Antonio voting nay.
- I. Consideration of Board of Supervisors Policy #144 Audio and Video Recording of Board of Supervisors and Planning Commission Meetings** – Mr. Heppe called for a motion. Mrs. Fadem noted this was the second reading of this Policy and made a motion to adopt Policy #144 Audio and Video Recording of Board of Supervisors and Planning Commission Meetings. The motion was seconded by Mr. Oram. Mrs. Fadem clarified the modifications to the Policy. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0.

4. Departmental Reports

- A. Manager Report** – Mr. Briggs summarized his report and answered questions from the Board. Mr. Heppe called for public comment. There was no public comment.
- B. Public Works Report** – Mr. Curley summarized his report and answered questions from the Board. Mr. Heppe called for public comment. There was no public comment.

5. Regular Township Business

- A. Consideration of the July 19, 2021 Regular Meeting Minutes** – Mr. Heppe called for a motion. Mrs. Fadem made a motion to approve the minutes and Mr. Oram seconded the motion. Mrs. Fadem noted a change to Item 2A to replace Margaret DePiano’s name and address with Margaret Dalesandro’s name and address. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion to approve the revised minutes carried 5-0.
- B. Authorize the Payment of Bills:** \$346,078.79; a total of Warrants (\$188,412.11), and Payroll (\$157,666.68) date ending August 02, 2021. Mr. Oram made a motion to pay the bills. The motion was seconded by Mrs. Fadem. The Board of Supervisors reviewed the bills with Mr. DeFeo and staff. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote on approving the bills. The motion carried 3-2 with Mr. Wacey and Mrs. D’Antonio voting nay to the payment of the Glackin Thomas invoices.

6. Other Business

- A. Discussion of Building Safety in Easttown** – Mr. Wacey brought this discussion topic to the Board in light of the recent building collapse in Miami. The Board discussed Township oversight regarding existing buildings’ structural integrity.
- B. St. Isaac Jogues Parish Blue Mass September 11, 2021** – Mrs. Fadem announced that St. Isaac Jogues Parish will remember the sacrifices of first responders at a Blue Mass at 10:00 a.m. on Friday, September 11th. After Mass, there will be a “Ringing of the Bells” ceremony for those who have fallen. Mrs. Fadem asked that anyone from the Township who would like to have someone remembered during the bell ringing ceremony, should let her know by September 1. All are invited to join the Mass and Ringing of the Bell Ceremony.

7. Announcements

Mr. Heppe read the following announcements:

The following meetings are scheduled and will be held in person in the Township building with the option to attend virtually:

- Planning Commission, August 3rd at 7:00 PM (the Workshop Meeting is canceled).
- Easttown Citizens Advisory Committee, August 9th at 6:15 PM is canceled
- Easttown Municipal Authority, August 10th at 7:00 PM
- Historical Commission, August 11th at 7:00 PM
- Board of Supervisors, August 16th at 7:00 PM

Please visit the Township website at www.easttown.org to find information on how to view and participate in each of the meetings and for up to date information on all Township activities.

- Mark your calendars for the Saturday, August 21st, “Rain Gardens Workshop” sponsored by the EAC and hosted by the Trinity Presbyterian Church. The program is presented by Pam Koch, the EarthCare Team Leader of Trinity Presbyterian Church, and will be held outdoors at 9:00 AM and again at 10:00 AM. RSVP via email to: easttown@easttown.org.

8. Public Comment

Mr. Heppe called for public comment. There was no public comment.

Adjournment

The meeting adjourned by unanimous consent at approximately 10:00 PM.

Respectfully submitted,

/s/ Sharon Norris

Sharon Norris
Administrative Assistant to the Township Manager