



BOARD OF SUPERVISORS

Regular Meeting Minutes

October 04, 2021

The Regular Meeting took place in the Township meeting room and also via an Authorized Telecommunication Device (ZOOM). Supervisors present included Marc Heppe (Chair), Betsy Fadem (Vice Chair), Michael Wacey, Beth D'Antonio and Jim Oram. Also in attendance were Eugene Briggs (Township Manager), Don Curley (Assistant Township Manager and Director of Public Works), Bill DeFeo (Finance Director), Dave Obzud (Chief, Easttown Police Department), Andy Rau (Township Solicitor) and Sharon Norris, (Administrative Assistant to the Township Manager.)

1. **Call to Order** – Chairman Heppe called the meeting to order at 7:00 PM. Mr. Heppe announced that this meeting is being recorded and made brief remarks regarding meeting protocol.
2. **Pledge of Allegiance** – Mr. Heppe led the Pledge of Allegiance.
3. **Emergency Management Coordinator Update** – Mr. Heppe introduced Rob Schnorr, the Township Emergency Management Coordinator. Mr. Schnorr gave an update on assistance available for residents affected by Hurricane IDA, and also offered a COVID-19 update. Mr. Schnorr answered questions from the Board. Mr. Heppe asked for public comment. There was no public comment.
4. **Board Motions, Presentations and Resolutions**
 - A. **Consideration of Resolution 2021-21, a Joint Resolution with Tredyffrin Township to Partially Fund the Berwyn Fire Company's New Firehouse at Bridge Avenue** – Vice Chair Fadem summarized this intent to fund resolution, noting when the discussion for a new fire house began and the efforts of Easttown and Tredyffrin Townships' staff and supervisors and the Berwyn Fire Company. The end goal always was to be able to provide fire and EMS protection for the residents through adequate personnel, volunteers, equipment and facilities and to understand the role of the Townships in the annual fire and EMS contributions. Mr. Heppe called for a motion. Mrs. Fadem made a motion to adopt Resolution 2021-21, a Joint Resolution with Tredyffrin Township, to Partially Fund the Berwyn Fire Company's New Fire house at Bridge Avenue. Mr. Oram seconded the motion. The Board members discussed the Resolution. Mr. Heppe called for public comment. Palmer Dalesandro, Historic Commission member, noted that the HC supported this effort and offered their assistance with historic building design. Mr. Michael Baskin, Berwyn Fire Co. EMS Captain, commented on the adjacent properties near the middle school. Mr. Heppe called for a vote. The motion carried

4-1 with Mr. Wacey voting nay. Mr. Baskin commented on the Resolution and the project.

B. Consideration of Resolution 2021-22 Extending Temporary Outdoor Restaurant, Business, Retail and Commercial Activities – Mr. Rau led the discussion on this Resolution which extends the above-mentioned temporary outdoor activity through January 19, 2022. This was a request from the business community to assist them through the holiday season. The Board discussed the number of restaurants who take advantage of this opportunity and whether and how to make this a permanent change to the ordinance. Mr. Briggs noted that the Township has not received any complaints regarding this activity. Mr. Heppe called for a motion. Mrs. Fadem made a motion to adopt Resolution 2021-22 Extending Temporary Outdoor Restaurant, Business, Retail and Commercial Activities through January 19, 2022. Mrs. D’Antonio seconded the motion. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0

C. Consideration of the Appointment of an Alternate Zoning Hearing Board Member – Mr. Wacey summarized the process for finding an alternate to serve on the Zoning Hearing Board (ZHB). Mr. Heppe called for a motion. Mr. Oram made a motion to appoint Nicholas Deenis, Esquire to the vacant ZHB Alternate Member position to a term to expire on December 31, 2021. Mrs. D’Antonio seconded the motion. The Board discussed the appointment. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 4-1 with Mr. Wacey voting nay.

D. Consideration to Designate Two Board Members to Review All Board of Supervisors Vacancy Board Candidate Submissions and Recommend Candidate – Mr. Briggs summarized this agenda item beginning with the BOS accepting the resignation of Vacancy Board Chair, Kim Reynolds, who is moving from the Township. Per Policy 111, if no BOS liaison exists for an ABC, the BOS must appoint two supervisors to review the candidate submissions. Mr. Heppe called for a motion. Mr. Wacey made a motion to appoint Mrs. Fadem and Mrs. D’Antonio as the two Supervisors to review all BOS Vacancy Board candidate submissions. Mrs. Fadem seconded the motion. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion carried 5-0.

E. Consideration of the Environmental Advisory Council Single-Use Plastic Survey – Environmental Advisory Council (EAC) Chairperson, Cara Rash, gave a brief presentation on the impacts of single use plastics and the EAC’s desire to limit their use in the Community. The EAC proposes to survey the Devon Berwyn Business Association on their opinions on single use plastics, plastic’s role in their businesses, and plastic alternatives available to them. The EAC will utilize email, surveymonkey.com, and Conestoga High School Environmental Club students going business-to-business to distribute the 10-question survey. Mr. Heppe called for a motion. Mr. Wacey made a motion that the Board of Supervisors approve the business survey and proposed dissemination method. The motion was seconded

by Mrs. Fadem. The Board discussed the topic. In response to a question from the Board, Ms. Rash stated the EAC will not be polling Easttown residents as many residents already took part in the recent T/E Green Team survey on this same topic. Mr. Heppe called for public comment. There was none. Mr. Heppe called for the vote. The motion carried 5-0.

5. Departmental Reports

- A. **Manager Report** – Mr. Briggs summarized his report and answered questions from the Board. Mr. Heppe called for public comment. There was no public comment.
- B. **Public Works Report** – Mr. Curley summarized his report and answered questions from the Board. Mr. Heppe called for public comment. Scott Carpenter, 139 Woodside Avenue, commented on utility work on Woodside Avenue and repaving.

6. Regular Township Business

- A. **Consideration of the September 20, 2021 Regular Meeting Minutes** – Mr. Heppe called for a motion. Mrs. Fadem made a motion to approve the minutes. Mr. Wacey seconded the motion. Mrs. Fadem noted a revision to page 5 under Finance Group Liaison Report. Specifically, to add the words “a Representative from” in front of “Portnoff” for clarification. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote. The motion to approve the minutes as revised carried 5-0.
- B. **Authorize the Payment of Bills** – \$544,204.55 a total of Warrants of \$390,042.57 and Payroll of \$154,161.98 date ending October 04, 2021. Mr. Heppe called for a motion. Mr. Oram made a motion to pay the bills. The motion was seconded by Mrs. Fadem. The Board of Supervisors reviewed the bills with Mr. DeFeo and staff. Mr. Heppe called for public comment. There was no public comment. Mr. Heppe called for the vote to approve the bills. The motion carried 5-0.

7. Other Business

- A. **Announce Available Volunteer Positions for 2022** – Mr. Briggs announced the available positions on the Townships Authorities, Boards and Commissions in 2022 as follows: one (1) position on the Vacancy Board; Six (6) positions on the Easttown Citizens Advisory Committee; two (2) positions on the Easttown Library Board of Trustees; one (1) position on the Emergency Management Team; two (2) positions on the Historical Commission; one (1) position on the Parks and Recreation Board; one (1) position on the Planning Commission; one (1) primary and two (2) alternate positions on the Zoning Hearing Board. The Board discussed the vacancies and staggering terms. Mr. Heppe called for public comment. Cara Rash commented on a term expiration on the EAC.

8. Announcements

Mr. Heppe read the following announcements:

The following meetings are scheduled and will be held in the Township meeting room with an option to attend the meeting virtually. Please visit the Township website at www.easttown.org to find information on how to view and participate in each of the meetings and for up to date information on all Township activities.

- Planning Commission, October 5th at 7:00 PM with a Workshop Meeting at 6:30 PM
- Easttown Citizens Advisory Committee (ECAC), October 11th at 6:15 PM is canceled
- Easttown Municipal Authority, October 12th at 7:00 PM
- Historical Commission, October 13th at 7:00 PM
- Board of Supervisors, October 18th at 7:00 PM

UPCOMING COMMUNITY EVENTS:

- The Environmental Advisory Council is hosting a lecture entitled, “The Impacts of Single Use Plastics on the Environment and What Communities are Doing About Them,” at the Easttown Library on October 6th at 6:30 PM. Email easttown@easttown.org to sign up to attend in person or to receive the Zoom link.
- The Environmental Advisory Council is also hosting a lecture entitled, “Introduction to the Darby Creek Headwaters Community Monitoring Program,” at the Upper Main Line YMCA on October 21st at 7:00 PM. Email easttown@easttown.org to register.

Additionally, the Township is currently seeking volunteers to serve on the Board of Supervisors Vacancy Board and Easttown Municipal Authority. If interested, please email a resume and letter of interest to Eugene Briggs, Township Manager, by Friday, October 8th.

9. Public Comment

Mr. Heppe called for public comment. David Warlick, 14 Midland Avenue, commented on the vote for Resolution 2021-21.

Adjournment

The meeting adjourned by unanimous consent at approximately 8:15 PM.

Respectfully submitted,

/s/ Sharon Norris

Sharon Norris
Administrative Assistant to the Township Manager