



PERMIT # _____

PROPERTY ADDRESS _____

ROAD OCCUPANCY PERMIT APPLICATION

Easttown Township
566 Beaumont Road
Devon, PA 19333
Phone 610-687-3000
Fax 610-687-9666

easttown@easttown.org
www.easttown.org

PART I – INSTRUCTIONS

BEFORE COMPLETING THIS APPLICATION:

- Review Chapter 395 **Streets and Sidewalks** of the Township of Easttown Code, available online at www.easttown.org, for purchase, or review at the Township Building.

COMPLETING THIS APPLICATION:

- A sketch showing the location and details of the proposed work following MUST accompany the application.

UPON APPROVAL:

- A payment request for the Permit Fee* will be sent to the Applicant from noreply@traisr.com.
- Upon receipt of payment, the approved permit and plans will be released.
- The Applicant shall notify the Public Works Director 48 hours prior to construction and/or permanent restoration.
- The following standard conditions shall apply:
 - ✓ The Township may at any time revoke and annul this permit for non-performance of or non-compliance with any of the conditions, restrictions, and regulations hereof.
 - ✓ Where the Applicant fails to comply with the condition as to completion of work by the time specified, the following rules will govern:
 - *Failure to start work by date specified for completion.* This permit will be canceled unless the Applicant desires an extension of time, in which case the Township will be notified in writing and a supplemental permit may be issued.
 - *Work started and not completed by specified date.* The Applicant will notify the Township prior to the expiration of the allotted time, of his/her inability to complete the work on or before the date specified and request an extension of time in writing. Such request shall be accompanied by the prescribed fee.
 - *The Applicant not desirous of carrying out proposed work on account of change in conditions affecting it.* The Applicant will notify the Township, prior to the date specified for completion, that the work will not be carried forward and return the permit with such notice. The fee for inspection of the work will be refunded by the Township, provided that they have been notified of cancellation prior to the expiration date.
 - ✓ PLEASE NOTE: Any work performed on a Township road over, under, or within the limits of a limited access state highway requires a state permit.

**Fees, furnished on request from the Public Works Director, are set in accordance with the PennDOT Schedule of Fees for Highway Occupancy Permits plus restoration charges as determined by the Public Works Director.*

TOWNSHIP USE ONLY

Application Fee:

Schedule Item No.				
Unit Fee				
No. of Units				
Subtotal				
TOTAL				

Application Status:

APPROVED DISAPPROVED

PAID on ____/____/____ via
 Check # _____ Credit Card

Approved by: _____

Date: _____

PART II – LOCATION INFORMATION

Street address or intersection for which permit is being sought:

PART III – PROPERTY OWNER INFORMATION (if applicable)

Property Owner (Name or Entity that will own the improved Property upon completion of work):

Property Owner Street Address (if different than Property Information):

City, State, and Zip Code:

Phone Number:

Fax Number:

Email Address:

PART IV – DESCRIPTION OF WORK

PART V – CERTIFICATION

I am the Property Owner I am an Officer or Official of the Property Owner I am the Contractor

I acknowledge that that the information set forth in this Application, including any attached plans and specifications, is true and correct to the best of my knowledge, information and belief, and false statements made therein are subject to the penalties of 18 Penn. C.S., §4904, relating to unsworn falsification to the authorities.

Name (type or print legibly)

Official Title

Street Address

City, State, Zip

Phone Number

Email Address

Signature

Date